

SUNAPEE BOARD OF SELECTMEN  
MEETING

6:30PM Town Office Meeting Room  
Tuesday, September 7, 2021

Present: Chairman Josh Trow, Vice-Chairman Suzanne Gottling, Selectman Carol Wallace, and Donna Nashawaty, Town Manager.

By Zoom: Selectman Fred Gallup

Absent: Selectman Jeremy Hathorn

**REVIEW OF ITEMS FOR SIGNATURE:**

**MOTION TO APPROVE THE FOLLOWING CZC's:**

**Parcel ID:0233-0042-0000 Nutting Road, Nutting Road, LLC**

**Parcel ID:0136-0018-0000 314 Lake Ave., James D Shinn II 2020 Revoc. Trust**

**Parcel ID:0134-0001-0000 193 Lake Ave., Suzanne W Tibbetts 2015 Revoc. Trust**

**Parcel ID:0237-0031-0000 92 Brook Road, Michael Emmond**

**Parcel ID:0233-0011-0000 299 Route 103, Richard Dow**

**Parcel ID:0107-0019-0000 49 John Avery Lane, Thomas Taylor Revoc. Trust**

**Parcel ID:0239-0007-0000 19 Messer Road, Scott Hill**

**By Selectman Wallace seconded by Selectman Gottling. Unanimous.**

**MOTION TO APPROVE THE FOLLOWING VETERANS TAX CREDIT:**

**Parcel ID:0128-0054-0000 77 Lake Ave., Michael Hayes**

**By Selectman Gottling seconded by Selectman Wallace. Unanimous**

**MOTION TO APPROVE THE PERMIT TO EXCAVATE:**

**Parcel ID:0147-0033-0000 & 0147-0063-0000 57/58 Hamel Road, William Spears**

**By Selectman Wallace seconded by Selectman Gottling. Unanimous**

**APPOINTMENTS**

7:00PM-Scott Hazelton, Discussion about Harbor Parking

Scott Hazelton received an email from someone looking for handicapped boat trailer parking in the harbor. The sign has been ordered and explained there is a handicapped boat trailer parking space on River Road. Scott Hazelton passed out a drawing with 15-20 proposed new parking spaces. He was wondering if the Board would be interested in him going out and getting design bids from engineers for this concept. The engineers would look at this piece of land that the town owns to maximize the area above the Gazebo.

Donna Nashawaty said that the town should inform the Land and Water conservation Fund, who worked with the town to buy this land after the Ben Mere burned down, on what the town was proposing. After some discussion, the Board gave Scott Hazelton the approval to get some design ideas and pricing for the project.

•Scott Hazelton gave a brief update on the Garnet Street/ Main Street intersection. He has been trying to get ahold of the contractor who was awarded the project to come back to build the project, but for some reason has not returned Scott Hazelton's calls for the last (3) weeks. The numerous rainstorms have delayed many projects for contractors.

If the project cannot be started before the end of October Scott Hazelton might ask the Board to delay the project until next year if the contractor will hold his price. He will keep the Board updated.

•Trask Brook Road Bridge

Scott Hazelton met with FEMA representatives last Thursday. He contacted HEB Engineers who have designed the town last (3) bridges, for a proposal to repair, replace or discontinue. The is a red listed bridge by the state. Scott Hazelton will be sending out a letter to the abutters explaining what the town is doing and has sent the News and Announcement ad to the Town Manager in Newport. Scott Hazelton took the FEMA representatives around town to look at some of the other areas effected by the storm.

PUBLIC COMMENTS:

•John Augustine stated at the School Board Meeting last Wednesday the School Board Chairman announced that the school district was not going to participate in the Advisory Budget Committee process that has been in place for (10) years. Instead, the School Board Chairman, School Superintendent, Selectboard Chairman and Town Manager will be meeting to talk budgets. John Augustine wanted to know if Chairman Trow and the Town Manager have agreed to this process and participation? Chairman Trow replied that the School Board Chairman requested a sit-down meeting with him and the Town Manager as a recommendation at the Advisory Budget Wrap-up meeting last year. John Augustine asked if this meeting would be a public meeting? Chairman Trow said it was their meeting and it was certainly not required, but he will leave that decision up to the school. John Augustine asked if the topics discussed will be reported back to the Board of Selectmen? Chairman Trow replied yes and Selectman Gottling interjected if there was something the Board needed to act on. John Augustine thinks the underlying intend was to have the town not do certain spending projects to give taxpayer relief, so the money could then be put towards the school structures. That's what John Augustine read though the lines. Donna Nashawaty said it would be nice to discuss what warrant articles the school and town would be putting on to know if there was conflict. Chairman Trow's assumption is if they're going to make a full-on request, they would have someone attend a regular public Board of Selectmen meeting.

•John Augustine asked if there was a number for the undesignated fund balance currently or what he calls the rainy-day fund? Chairman Trow replied that the auditor situation is problematic, but the new firm will be gathering the documents and starting the 2020 audit the first week of October. John Augustine asked where someone would get the last known number? Donna Nashawaty replied that the MS535 that was used to set the tax rate has the last known number. John Augustine said when this subject came up (2) or (3) meetings ago, it was mentioned that the fund was tapped to repair roads that had been washed-out by the bad storms a few years ago. He feels that is an incorrect statement and that this fund has not been tapped for many years. John Augustine said it was requested by this Board to have the ability to tap this fund if necessary. John Augustine thinks its good to have a fund for emergency, but its not good to let people believe the town has tapped this fund in the last (10) years for an emergency. Donna Nashawaty does not recall the exact date but she remembers that she had to write the Department of Revenue to ask if she could use the fund for mold remediation at the old Abbott Library. John Augustine replied that was (15) or (18) years ago.

Donna Nashawaty said it was less than that because it happened a couple of years after she came, and she's been here (17) years. Chairman Trow said to John Augustine's point, he is correct that the fund was not used to repair the roads. Selectman Gallup said that the Board does tap into this fund on an annual basis when setting the tax rate. Selectman Wallace asked where the number comes from? Chairman Trow replied the numbers are finalized by the Auditors and they get submitted to the state as part of the budgetary process. Obviously, the town is a bit short on that one because of their awkward situation with the Auditors, but that is where the numbers come from.

•John Augustine said with the Master Plan being worked on and the budget season coming up he would encourage the Board and any other Board in town to study the 2020 US Census Data to see how the demographics of the town have changed in the last (10) years.

#### SELECTMEN ACTION

•Use of Facilities-7/16/22-Center for the Arts, Sunapee Harbor

**Motion to approve the Use of Facilities from Center of the Arts to use the Sunapee Harbor Green for their annual Art Show on Saturday, July 16<sup>th</sup> by Selectman Wallace Seconded by Selectman Gottling. Unanimous.**

•CASA Funding Request

Donna Nashawaty said the town has a variety of social services that have been supplemented in the past, but a couple of years ago the town received new requests from (3) or (4) agencies. The agencies covered in the budget give the Board sufficient documentation to back-up their requests, but because of COVID the new agencies were not asked to come in to talk with the Board to give supporting data on how this helps or benefits the Town of Sunapee. The Board has not added any new social service requests in the last couple of years. Donna Nashawaty updated the Board on the social services that were included in the budget. After some discussion, the Board will continue to fund the existing agencies and not take in any new agency requests.

•Non-Public Session Under RSA 91-A:3, II b: New Town Manager Search

**8:36PM-The Board entered Non-Public Session by Chairman Trow, seconded by Selectman Gottling. Roll Call Unanimous.**

**10:18PM-Motion to seal the minutes and returned from Non-Public Session by Selectman Wallace seconded by Chairman Trow. Roll Call Unanimous.**

#### TOWN MANAGER REPORTS

•Finance Department Retirement

Donna Nashawaty said that Lynne Wiggins, Finance Director will be retiring effective September 22, 2021. In a note to Donna Nashawaty Lynne Wiggins said that it has been an honor to serve the Town of Sunapee as the Finance Director for the last (27) years and am looking forward to enjoying my years of retirement. Chairman Trow said being at the job for (27) years was very impressive. Donna Nashawaty said Joanne Bisson who is the part-time Account Clerk in the department, who will continue to do the day-to-day functions.

Since she is retiring Donna Nashawaty does not think it was fair to hire a new Finance Director, so, she will be contracting with MRI to do the higher-level functions, such as the audit and budget. The Highway Administrative Assistant will train to be back-up Joanne Bisson on Account Payables and Payroll.

- Monthly Expenditure and Revenue Reports

The Board received the August Expenditure and Revenue Reports.

- Donna Nashawaty has received calls from (2) individuals interested in serving on the Zoning Board, Advisory Budget, and Trustees of the Trust Fund.

Meeting Adjourned 10:18PM

Respectfully Submitted by,

Barbara Vaughn

Administrative Assistant

SUNAPEE BOARD OF SELECTMEN  
MEETING AGENDA  
6:30PM Town Office Meeting Room  
Tuesday, September 7, 2021

- **If citizens have input for the Board/Committee please submit to Donna Nashawaty, Town Manager at [donna@town.sunapee.nh.us](mailto:donna@town.sunapee.nh.us) no later than 3:30 pm on the day prior to the meeting.**

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID:0233-0042-0000 Nutting Road, Nutting Road, LLC

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VETERANS TAX CREDIT:

Parcel ID:0128-0054-0000 77 Lake Ave., Michael Hayes

-PERMIT TO EXCAVATE:

Parcel ID:0147-0033-0000 & 0147-0063-0000 57/58 Hamel Road, William Spears

2. APPOINTMENTS

7:00PM-Scott Hazelton, Discussion about Harbor Parking

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Use of Facilities-7/16/22-Center for the Arts, Sunapee Harbor
- CASA Funding Request
- Non-Public Session RSA 91-A:3, II b-New Sunapee Town Manager: Next Steps**

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- Finance Department Retirement
- Monthly Expenditure and Revenue Reports

7. UPCOMING MEETINGS:

09/08-5:00PM-Energy Committee, Town Meeting Room

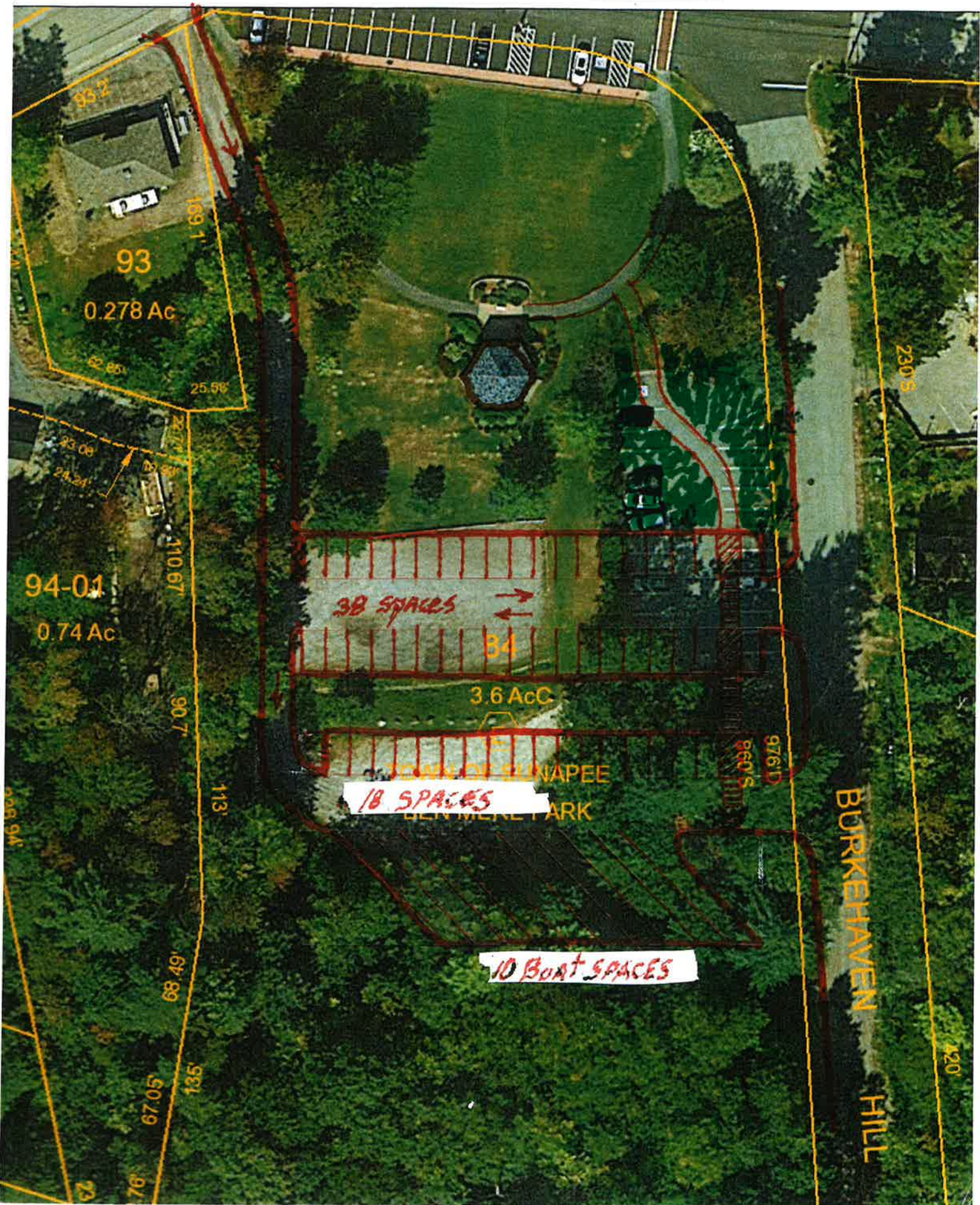
09/09-7:00PM-Planning Board, Town Meeting Room

09/14-5:30PM-Recreation Committee, Town Meeting Room

09/16-6:30PM-Abbott Library Trustees, Abbott Library

09/16-7:00PM-Planning Board Master Plan, Town Meeting Room









**"Enriching lives and building community through the Arts!"**

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August 4, 2021

**Board of Directors**

*Jean Connolly, Chair*  
*New London*

*Sandy Wells, Secretary*  
*North Sutton*

*Debbie Lang, Treasurer*  
*South Sutton*

*Bethany Balford*  
*New London*

*Wally Borgen*  
*New London*

*Susan Elliott*  
*New London*

*Mary Carol Fowler*  
*New London*

*Barbara Hunting*  
*New London*

*Jean Kjellman*  
*Sunapee*

*Susie Lowe Stockwell*  
*South Sutton*

*Angela Tarleton*  
*Warner*

*Kevin Tarleton*  
*Warner*

*Thomas Tuthill*  
*Newport*

Sunapee Selectboard

RE: Arts on the Green

Thank you for 2021 and Request to use Sunapee Harbor Green July 16<sup>th</sup>, 2022

Dear Selectboard,

We would like to thank you for allowing us to, once again, hold *Arts on the Green* in Sunapee Harbor on Saturday, July 17<sup>th</sup>. Despite the morning rain, the show was successful, and people commented on how nice it was. Both the vendors and people attending had a delightful day.

As you know, this show raises funds for free arts programs, scholarships, and teacher grants which are offered throughout the year, to residents in the Lake Sunapee Region.

Under separate cover we have sent a \$100 donation as a token of our appreciation to the town for their help with this event.

**We also request your approval of our 2022 date, July 16<sup>th</sup>, to once again, hold the show in the Harbor, in the same way it has been previously done.**

We understand that we will work with the Town and the Police Department to ensure the safety and enjoyment of those in the Harbor that day.

Our application is submitted here, and a certificate of liability will be sent by Colby-Insurance, New London once the date is confirmed.

We hope this will once again, be a nice addition for residents and visitors to Sunapee Harbor.

Please contact me with any questions or concerns, or if there is anything else you require.

Sincerely,

Sharon Paquette  
Program Manager  
Center for the Arts, Lake Sunapee Region  
spaquette@cfnh.org

All donations are fully tax deductible Tax ID #86-1053299

P O Box 872  
New London, NH 03257  
603.526.4444  
info@centerfortheartsnh.org  
www.CenterForTheArtsNH.org

## APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park – Dewey Beach – Georges Mills Harbor –  
Safety Services Building – Sunapee Harbor – Tilton Park

Name of Organization:

Center for the Arts - Lake Sunapee Region  
This Organization is: Non-Profit – Political – Private (N/A for profit companies)

Non-Profit

Name of Duly Authorized:

Sharon Paquette

Mailing Address:

PO Box 872

New London, NH 03257

Daytime Phone: 603-526-4444 Evening Phone: \_\_\_\_\_

603-344-5695 Sharon

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: July 16<sup>th</sup>, 2022 Time: From: 8<sup>00</sup> - 6<sup>00</sup> pm To: Event is 10<sup>00</sup> Am to 4<sup>00</sup> pm

Please describe the complete details of the event: (If advertising please include ad or flyer)

\*include a list of outside vendors that will be part of your event.

Attached is a review of previous shows  
& plans for 2022.

\* participating artists vary each year but are juried  
in to the show to keep the quality of the show high.

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.
- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from



the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on \_\_\_\_\_ # of people and \_\_\_\_\_ # of vehicles attending our event.

Signature of Responsible Individual

Date 8/4/21

Approved by Chief of Police

Date

# of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Approved by Fire Chief (if applicable)

Date 1/10/21

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

**Insurance:** At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

**\*Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A  
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on   \*   # of people and   \*\*   # of vehicles attending our event.

Signature of Responsible Individual

Date

Approved by Chief of Police

Date

  0   # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Approved by Fire Chief (if applicable)

Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

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**\*Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A  
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The Center for the Arts, Lake Sunapee Region  
Arts on the Green Review of Show and 2022 Plans

*Arts on the Green* is a fine arts and crafts show held to raise funds for free arts programs in the Lake Sunapee Region, throughout the year, as well as scholarships for local students and grants for teachers in our schools.

This show has been running smoothly for the past ten years and is an event that visitors and residents look forward to attending. We feel it is a positive addition to our region, contributing to the quality of life for residents and visitors.

We appreciate the cooperation of the Town of Sunapee and the Sunapee Police Department to allow this show to take place in Sunapee Harbor, one of the most beautiful places in our region. We would like your approval to host the show next year on July 16<sup>th</sup> from 10-4 (set up 8-5 as in previous years).

We are aware that July is a busy time in the Harbor and are happy to work with the town and police, in any way we can, to ensure the safety of those enjoying the Harbor that day, and to be sure everything runs smoothly.

Below is a summary of the last few years of the show in Sunapee Harbor. Please contact me with any questions or comments you may have, or if you need any more information about the 2022 event.

With appreciation,  
Sharon Paquette, Program Manager  
Center for the Arts



2019:

The 8<sup>th</sup> annual show took place in Sunapee Harbor on July 13<sup>th</sup> 10-4.

18 Artists displayed their works on the Sunapee Harbor Green near the Marina/Restrooms, and 5 on the Riverway Green in front to the Wild Goose Store. *Center for the Arts* Volunteers helped artists set up and take down their tents and shuttled their cars to parking on River Road, and the LSPA Knowlton House, which was available. They also helped artists and visitors throughout the day to make sure the show ran well. Artists were scheduled for drop off and pick up before and after the show, and this was supervised by the Police Department. At the end of the show, volunteers also made sure the grounds were free of any trash. All in all, the show was well attended, the feedback was all positive, and the day went smoothly.

2020:

The 9<sup>th</sup> show took place, as above, on July 18<sup>th</sup> 10-4 with safety accommodations made due to Covid-19.

All artists were screened before setting up, masks and social distancing signage was posted, masks and hand sanitizer was available at all tents and information tables. Due to Covid, we reduced the numbers of artists in held this year as well. We once again had many volunteers ready to help the artists, and visitors at the show.

In spite of the virus situation the show was successful and went smoothly.

2021:

The 10<sup>th</sup> show took place despite the morning inclement weather, on July 17<sup>th</sup> from 10-4 with minor safety accommodations made for Covid-19. We had fifteen artists signed up but six withdrew the day of the event because of weather. Seven artists displayed their works on the Sunapee Harbor Green near the Marina/Restrooms, and 2 on the Riverway Green in front of the Wild Goose Store. *Center for the Arts* Volunteers helped artists set up and take down their tents and shuttled their cars to the upper parking lot above the gazebo as directed by the police. They also helped artists and visitors throughout the day to make sure the show ran well. Artists were scheduled for drop off and pick up before and after the show, and this was supervised by the Police Department. At the end of the show, volunteers also made sure the grounds were free of any trash. All in all, the show was well attended, the feedback was all positive, and the day went smoothly.

## **2022 Plans**

We are planning the same show as above, with no more than 20 artists in total. We are in hopes that next year will be virus free and no accommodations will need to be made. However, we are prepared to have additional volunteers as needed to ensure the safety of visitors and the success of the event and will work with the town and police department on any adaptations of these plans.



September 2, 2021

Board of Selectmen  
Town of Sunapee  
23 Edgemont Rd  
Sunapee, NH 03782



Dear Selectmen,

We need your help to provide victimized children of Sunapee a voice during a difficult and trying time in their young lives.

**I am writing today to ask the Town of Sunapee of to consider an appropriation of \$250 during your next funding cycle to advocate for your town's most vulnerable children.** The Town of Sunapee's support will allow CASA of NH to expand our recruitment efforts in your community in order to provide more children with CASA volunteer advocates who need their help. Although we are now serving more children than ever our mission is not complete. Because of the higher numbers of children coming into the court system primarily due to the opioid epidemic that continues to plague our state and COVID-19 pandemic taking a toll on our country, we had to refuse 6 new cases from Sullivan County, or 10 children total. During FY 2021, we had to refuse 45 cases, totaling 81 children.

Since 1989 CASA of NH has been helping abused and neglected children in our state by giving them a voice in our family courts – a voice that is provided by a caring adult volunteer advocate. CASA of NH is the only nonprofit organization in the state to recruit, screen and train volunteers to advocate for victimized children. CASA volunteers live in every corner of our state. They are compassionate and hard-working members of our community who care about the safety, wellbeing and futures of over **1,400 children across our state** who have experienced the hurt and confusion that comes from living in an abusive or neglectful household.

The recent COVID-19 pandemic has had a significant impact on the lives of NH's children, especially those who are the victims of abuse and neglect. Without the eyes of teachers and other caring adults, these children have suffered in silence for over a year. They have spent less time with people who are normally in positions to support and report (educators, social workers, administrators, counselors) and their social circles have contracted to include only family members, often the very ones who are perpetuating the cycle.

Parents are facing increased stress regarding care for their child while working, confronting economic instability and job loss, and feeling even more food and housing-insecure. For these reasons, CASA of NH anticipates a surge in reports of neglect and abuse cases due to the COVID-19 pandemic beginning this fall, in the 2022 fiscal year, once schools and community settings are completely re-opened.

Our advocates and staff did not falter when the world had to shift focus due to the COVID-19 pandemic. Hundreds of vulnerable children went without a CASA volunteer before the COVID-19 pandemic, and we were determined not to slow down our recruitment process. With no foreseeable end to the pandemic, we have now pivoted to a virtual onboarding process, and are conducting virtual information sessions for those who are interested to learn more about CASA and our volunteer opportunities. Potential advocates can apply online and CASA staff will reach out to schedule a virtual interview. Our training team has created a completely virtual training experience through Zoom and Google Classroom that has been praised by participants for its "necessary training, discussion, role play, and coaching that is vital to preparing advocates for this role."

CASA of NH has been working closely with leaders from the Judicial Council, DCYF, Health & Human Services, Granite State Children's Alliance, and other state and local organizations and child-focused non-profits to determine next steps and strategies for keeping children safe. The impact of the pandemic could have far-

reaching implications for NH's children, but the full scope is yet to be determined. We are anticipating that the need for CASA volunteer advocates will be even greater than before. Your support will help to train and support these volunteers in order to meet the anticipated demand for our services in your area.

In addition to the hardships faced with COVID-19, we are continuing to see the effects of opioid and substance misuse within the families whose children we serve; 78% of new cases last year had a known Parental Substance Abuse Component. In addition to physical abuse and neglect, children have been trafficked for drugs, witnessed their parents overdosing (and in some cases dying), and some have been directly exposed to or have ingested drugs themselves. Abuse and neglect can have a tremendous impact on a child's lifelong health and wellbeing. By supporting CASA, you are making it possible for our advocates to continue to work diligently on behalf of children and families to ensure the best possible outcomes for our children in your town and across the state.

**New Hampshire's abused and neglected children are a part of every community within our state** and range in age from birth to 21. National studies show that children with a CASA volunteer benefit in countless ways -- they are more likely to be placed in safe, permanent homes, likely to receive better services, and more likely to have fewer placement changes than children without a focused advocate. With the support of a CASA advocate, neglected and abused children have access to a brighter future.

In addition to all of the good work they do for our children, our CASA volunteers also save our state more than **\$5.3M in legal fees** – fees that would otherwise be paid for by state tax dollars. Often family court judges will request a CASA volunteer advocate to provide services to an abuse or neglect case. If CASA of NH cannot provide a volunteer, the state will then hire a paid GAL (Guardian ad Litem) at \$60 per hour plus travel costs.

Below are our most recent fiscal-year-end statistics specific to your city's county and our state:

**FY 2021**  
**BY THE NUMBERS**

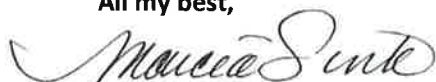
	<u>Statewide</u>	<u>In Sullivan County</u>
<b>Children Served</b>	1,417	85*
<b>Volunteers</b>	628	40
<b>Miles Traveled</b>	339,166	19,272
<b>Hours of Volunteer Time</b>	88,859	4,771
<b>Value of Volunteer Advocacy</b>	\$5.3M	

*\*This number includes children from the Town of Sunapee.*

The work that the Town of Sunapee is helping us achieve has never been more important. **With over 78% of our cases stemming from parental or caretaker drug misuse**, the children our CASAs serve are the unseen victims of the current drug crisis. Your contribution can help to bring these children out of the confusion and into the arms of a loving family.

Thank you so much for your consideration of this request for your next funding cycle. Should you require additional materials to support this letter, please contact Tarah Bergeron, Development Assistant at (603) 626-4600 or by emailing [tbergeron@casanh.org](mailto:tbergeron@casanh.org). I look forward to updating you with our progress and the impact that your support will have on NH's victimized children.

All my best,



**Marcia R. Sink**  
**President & CEO**

## MS-535 FUND REVENUES

Fund: GENERAL FUND Periods: 2021-01 thru 2021-08 [66.67% of Year] Include: Revenues -

(DRA Section - DRA Account)	Estimated Revenues	Actual Revenues
<b><u>3100 - TAXES</u></b>		
3190 - INTEREST/PENALTIES	60,000.00	21,960.44
3100 - TAXES	<u>60,000.00</u>	<u>21,960.44</u>
<b><u>3200 - LICENSES, PERMITS AND FEES</u></b>		
3210 - BUSINESS LICENSES AND PERMITS	500.00	780.00
3220 - MV PERMIT FEES	827,000.00	507,087.36
3230 - BUILDING PERMITS	36,500.00	41,471.00
3290 - OTHER LICENSES, PERMITS AND FEES	26,060.00	23,471.95
3311-3319 - REVENUE FROM FEDERAL GOVERNMENT	0.00	0.00
3200 - LICENSES, PERMITS AND FEES	<u>890,060.00</u>	<u>572,810.31</u>
<b><u>3350 - STATE SOURCES</u></b>		
3351 - SHARED REVENUES	30,000.00	0.00
3352 - MEALS & ROOMS TAX DISTRIBUTION	177,179.00	176,552.84
3353 - HIGHWAY BLOCK GRANT	126,282.00	60,065.32
3354 - WATER POLLUTION GRANT	7,508.00	23,328.35
3379 - FROM OTHER GOVERNMENTS	109,054.00	96,778.00
3350 - STATE SOURCES	<u>450,023.00</u>	<u>356,724.51</u>
<b><u>3400 - CHARGES FOR SERVICES</u></b>		
3401-3406 - INCOME FROM DEPARTMENTS	86,640.00	96,664.41
3409 - OTHER CHARGES FOR SERVICES	1,800.00	2,450.00
3400 - CHARGES FOR SERVICES	<u>88,440.00</u>	<u>99,114.41</u>
<b><u>3500 - MISCELLANEOUS REVENUES</u></b>		
3501 - SALE OF MUNICIPAL PROPERTY	85,000.00	23,149.32
3503-3509 - OTHER MISCELLANEOUS REVENUES	26,000.00	41,314.30
3500 - MISCELLANEOUS REVENUES	<u>111,000.00</u>	<u>64,463.62</u>
	<u>1,599,523.00</u>	<u>1,115,073.29</u>

## Budget Report January - August 2021

Fund: GENERAL FUND Periods: 2021-01 thru 2021-08 [66.67% of Year] Include: - Expenditures (Board of Selectmen Monthly Report)

(Seg1-FUND - Seg2-PRIMARY)	Total Budget	PTD Expended	YTD Expended	Encumbered	Available	% Exp.
<b>01 - GENERAL FUND</b>						
4130 - GENERAL GOVERNMENT: EXECUTIVE	355,055.00	220,475.47	220,475.47	0.00	134,579.53	62.10
4140 - TOWN CLERK TAX COLLECTOR	234,361.00	131,421.25	131,421.25	0.00	102,939.75	56.08
4141 - ELECTIONS	9,061.00	6,773.22	6,773.22	0.00	2,287.78	74.75
4150 - FINANCIAL ADMINISTRATION	243,964.00	155,276.90	155,276.90	0.00	88,687.10	63.65
4152 - REVALUATION OF PROPERTY	102,000.00	35,147.24	35,147.24	0.00	66,852.76	34.46
4153 - LEGAL EXPENSES	18,000.00	12,363.28	12,363.28	0.00	5,636.72	68.68
4155 - PERSONNEL ADMINISTRATION	1,000.00	123.62	123.62	0.00	876.38	12.36
4191 - PLANNING AND ZONING	56,074.00	21,180.62	21,180.62	0.00	34,893.38	37.77
4194 - GENERAL GOVERNMENT BUILDINGS	274,624.00	156,239.08	156,239.08	0.00	118,384.92	56.89
4195 - CEMETERIES	13,647.00	6,087.69	6,087.69	0.00	7,559.31	44.61
4196 - INSURANCE NOT OTHERWISE ALLOCATED	8,068.00	0.00	0.00	0.00	8,068.00	0.00
4197 - ADVERTISING AND REGIONAL ASSOCIATION	14,390.00	8,751.00	8,751.00	0.00	5,639.00	60.81
4199 - OTHER GENERAL GOVERNMENT	31,520.00	24,628.54	24,628.54	0.00	6,891.46	78.14
4210 - PUBLIC SAFETY: POLICE	918,523.00	576,381.98	576,381.98	0.00	342,141.02	62.75
4215 - AMBULANCE	61,886.00	61,886.00	61,886.00	0.00	0.00	100.00
4220 - FIRE	271,360.00	112,140.62	112,140.62	0.00	159,219.38	41.33
4229 - SAFETY SERVICES BUILDING	148,013.00	38,944.15	38,944.15	0.00	109,068.85	26.31
4290 - EMERGENCY MANAGEMENT	200.00	0.00	0.00	0.00	200.00	0.00
4312 - HIGHWAY AND STREETS	1,817,923.00	1,082,213.30	1,082,213.30	0.00	735,709.70	59.53
4316 - STREET LIGHTS	16,800.00	6,197.14	6,197.14	0.00	10,602.86	36.89
4324 - SOLID WASTE DISPOSAL	626,856.00	326,581.62	326,581.62	0.00	300,274.38	52.10
4411 - HEALTH: ADMINISTRATION	5,494.00	0.00	0.00	0.00	5,494.00	0.00
4414 - PEST CONTROL	500.00	0.00	0.00	0.00	500.00	0.00
4415 - HEALTH AGENCIES AND HOSPITALS	15,176.00	15,176.00	15,176.00	0.00	0.00	100.00
4442 - DIRECT ASSISTANCE	42,535.00	13,171.40	13,171.40	0.00	29,363.60	30.97
4520 - PARKS AND RECREATION	167,168.00	149,223.65	149,223.65	0.00	17,944.35	89.27
4550 - LIBRARY	468,005.00	267,530.71	267,530.71	0.00	200,474.29	57.16
4583 - PATRIOTIC PURPOSES	300.00	49.94	49.94	0.00	250.06	16.65
4589 - OTHER CULTURE AND RECREATION	5,000.00	5,000.00	5,000.00	0.00	0.00	100.00
4611 - CONSERVATION: ADMINISTRATION	3,775.00	3,629.55	3,629.55	0.00	145.45	96.15
4711 - DEBIT SERVICE: PRINCIPAL - LONG-TERM BONDS AND NOTES	264,335.00	249,658.43	249,658.43	0.00	14,676.57	94.45
4721 - INTEREST - LONG-TERM BONDS AND NOTES	44,263.00	27,596.77	27,596.77	0.00	16,666.23	62.35
4723 - INTEREST ON TAX AND REVENUE ANTICIPATION NOTES	1,000.00	0.00	0.00	0.00	1,000.00	0.00
<b>01 - GENERAL FUND</b>	<b>6,240,876.00</b>	<b>3,713,849.17</b>	<b>3,713,849.17</b>	<b>0.00</b>	<b>2,527,026.83</b>	<b>59.51</b>