

SUNAPEE BOARD OF SELECTMEN  
MEETING AGENDA

6:30PM Town Office Meeting Room

Monday, October 18, 2021

- **The meeting will be streamed live on the internet via the Town's website at [https://townhallstreams.com/towns/sunapee\\_nh](https://townhallstreams.com/towns/sunapee_nh). If citizens have input for the Board/Committee please submit to Donna Nashawaty, Town Manager at [donna@town.sunapee.nh.us](mailto:donna@town.sunapee.nh.us) no later than 3:30 pm on the day prior to the meeting.**

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID:0140-0022-0000 68 Burkehaven Hill Lane, Compass Point, LLC

Parcel ID:0140-0022-0000 68 Burkehaven Hill Lane, Compass Point, LLC

Parcel ID:0147-0039-0000 9 New Province Road, Donald & Barbara Jean Burrill

Parcel ID:0120-0026-0000 29 Nilsen Lane, Steven & Jennifer Capshaw

Parcel ID:0235-0065-0000 26 Middlebrook Road, Leslie Larsen

LAND DISTURBANCE BOND:

Parcel ID:0140-0022-0000 68 Burkehaven Hill Lane, Compass Point, LLC

Parcel ID:0140-0022-0000 68 Burkehaven Hill Lane, Compass Point, LLC

Parcel ID:0136-0037-0000 90 Birch Point, Bill Farmakis

DEMO PERMIT:

Parcel ID:0140-0022-0000 68 Burkehaven Hill Lane, Compass Point, LLC

INTENT TO CUT:

Parcel ID:0224-0006-0000 & 0217-0001-0000 Sleeper Rd, Flint Family 2019 Revoc Trst

2. APPOINTMENTS

7:00PM-Betty Ramspott, Town Clerk/Tax Collector-Property Abatement

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Motion to ratify Manager Contract
- Authorize to Sign USDA Solid Waste Grant Letter
- Conservation 3 Year Term Appointments-Barbara Chalmers-Full Member & Virginia Gwynn-Alternate
- Recreation 3 Year Term Reappointments-Charleen Osborne & Tim Berube
- Accept Dan Bonin Resignation from Energy Committee
- ARPA Funds
- Fund Balance

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- New Health Insurance Rates

7. UPCOMING MEETINGS:

10/21-6:30PM-Abbott Library Trustees, Abbott Library

10/21-7:00PM-Planning Board/Master Plan-Town Meeting Room

10/27-5:00PM-Energy Committee, Town Meeting Room

10/28-2:00PM-Donna Nashawaty Retirement Open House, Town Meeting Room

10/28-Water & Sewer Commission, Town Meeting Room

**NONPUBLIC:** The Board of Selectmen may enter a nonpublic session, if so voted, to discuss items listed under RSA 91-A:3, II



## TOWN OF SUNAPEE

23 Edgemont Road  
Sunapee, New Hampshire 03782  
Phone: (603) 763-2212 Fax: (603) 763-4925

October 30, 2021

Victoria Davis  
Upper Valley Lake Sunapee Regional Planning Commission  
10 Water Street, Suite 225  
Lebanon, NH 03766

RE: Letter of Support for USDA Solid Waste Management Grant Application

Dear Vickie,

We are writing to support the regional planning commission's application to the USDA for funds to provide solid waste management assistance to our municipality and the region. We support your proposed projects and hope to participate in this project to

- Provide **School Chemical Safety Trainings** to school staff for proper management, storage and use of chemicals in the art studio and chemistry laboratory.
- Provide **Household Hazardous Waste Collections & Trainings**; training for NH and Northeast HHW Coordinators; and assist in location of a permanent HHW collection site.
- Provide **Municipal Waste Management Technical Assistance and Training** to municipal transfer station attendants including convenient training to receive State recertification credits, and municipal outreach about the State's post-closure care of unlined landfills; provide a bicycle recycling program; and develop social media outreach.
- Provide **Food Scraps Technical Assistance** to advance backyard composting through education and training; support municipalities in finding food scraps recovery solutions; maintain regional network for grade-level schools to learn and share experiences in food scraps composting.

As a Region municipality, we have benefited from your past work with hazardous and solid waste management, and we look forward to working with you in the next fiscal year on these proposals.

Sincerely,

Donna Nashawaty  
Town Manager

Sent to  
Conservation  
9/22/21

34R Term  
10/6/21 - 4/1/25

# TOWN OF SUNAPEE

## Volunteer Interest Form For Town Committees, Boards, and Commission

Name: Chalmers (Last) Barbara (First) Date: 20 Sep 2021

Sunapee Registered Voter: ☒ Yes ☐ No

Mailing Address:

Street Address (if different):

114 GARNET ST SUNAPEE 03782

Lived in Sunapee Since: Summers: 1957-2009 Full: 2009-present Home Phone: 763-6094 Work Phone N.A.

E-mail: bbc1752@yahoo.com Fax: —

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.  
(1-First Choice, 2-Second choice, etc.)

- |  |   |
|--|---|
| <input type="checkbox"/> Abbott Library Trustee        | <input type="checkbox"/> Advisory Budget Committee          |
| <input type="checkbox"/> Capital Improvement Committee | <input checked="" type="checkbox"/> Conservation Commission |
| <input type="checkbox"/> Crowther Chapel Committee     | <input type="checkbox"/> Fireward                           |
| <input type="checkbox"/> Planning Board Alternate      | <input type="checkbox"/> Recreation Committee               |
| <input type="checkbox"/> Thrift Shop                   | <input type="checkbox"/> Upper Valley Lake Sunapee Regional |
| <input type="checkbox"/> Zoning Board Alternate        | <input type="checkbox"/> Highway Safety Committee           |
| <input type="checkbox"/> Energy Committee              |   |

2. For consideration:

- a. Occupation: ARCHITECT b. Employer: RETIRED AFTER 46 YR CAREER
- c. Length of current employment: N.A. d. Education: BS Civil Eng. UNH  
Master Architecture HARVARD UNIV.
- e. Relevant Experience: My profession involved land planning. Currently head historic research on Sunapee history for Historical Society.
- f. Do you feel there may be any conflict of interest with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? Yes ☐ No ☒
- g. Volunteer Time Available 10 hours per ~~week~~ <sup>Month day/night</sup> (daytime) My time is flexible. hours per week (evenings)  
— hours per week (weekends)
- h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☒ Yes ☐ No

i. If yes, please indicate Town/Position: Library Trustee 1

j. Are you willing to serve as an Alternate? \_\_\_ Yes ☒ No

k. Are you willing to serve on a Sub-Committee? \_\_\_ Yes \_\_\_ No Possibly

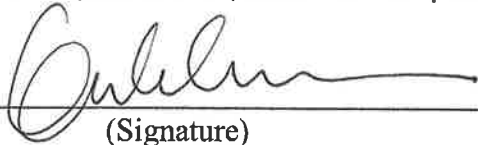
3. Why do you want to serve on this board/committee? Interest in land conservation and water quality preservation. I understand the need to maintain town forests thru management + silviculture practices.

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I bring my vast knowledge of Sunapee's land history and historic uses dating from 1700's.

5. Your reasons for wanting this/these appointments /appointments are:

Help serve the town in an area that interests me.

6. Additional Comments: I led the effort that created the Herbert Welsh hiking trail on the Dewey Woods - Garnet Hill Park forest parcels in 2014 and created the trail head map and info signs.  
I have hiked all town land trails and I am familiar w/ the land.

  
(Signature)

20 September 2021  
(Date)

Please send completed application form and resume, if available, to the Town Manager's Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

**“considered public information and may be distributed or copied”**



Sent to  
Conservation  
9/23/21

10/6/21 - 4/1/25

ALT

# TOWN OF SUNAPEE

## Volunteer Interest Form

### For Town Committees, Boards, and Commission

Name: Gwynn (Last) Ginny (First) (Virginia) Date: 9/20/21

Sunapee Registered Voter: ☒ Yes ☐ No

Mailing Address:

PO Box 525  
03782

Street Address (if different):

38 Turtleback Rd.  
03782

Lived in Sunapee Since: 1999 Home Phone: 203 912 6722 Work Phone: NA

E-mail: ginny.gwynn@gmail.com Fax: NA

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.  
(1-First Choice, 2-Second choice, etc.)

☐ Abbott Library Trustee

☐ Advisory Budget Committee

☐ Capital Improvement Committee

☒ Conservation Commission

☐ Crowther Chapel Committee

☐ Fireward

☐ Planning Board Alternate

☐ Recreation Committee

☐ Thrift Shop

☐ Upper Valley Lake Sunapee Regional

☐ Zoning Board Alternate

☐ Highway Safety Committee

☐ Energy Committee

2. For consideration:

a. Occupation: Retired b. Employer: \_\_\_\_\_

c. Length of current employment: \_\_\_\_\_ d. Education: BA, U of Virginia; MBA, Stanford.

e. Relevant Experience: former land trust executive director

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? ☐ Yes ☒ No

g. Volunteer Time Available 6 hours per week (daytime) 4 hours per week (evenings)  
4 hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☐ Yes ☒ No

i. If yes, please indicate Town/Position: NA

j. Are you willing to serve as an Alternate? ☒ Yes \_\_\_ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes \_\_\_ No

3. Why do you want to serve on this board/committee? Long term interest in conservation + land preservation; concern about health of Lake Sunapee; concern about increasing invasive plants

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? 9 years as executive director of a CT land trust; past member of CT statewide Conservation Council; trustee of Ashton Sargent Reservation Land Trust; experience on boards + town committees

5. Your reasons for wanting this/these appointments /appointments are: See #3. As a retiree, I have time to devote to the community & pursue my environmental interests.

6. Additional Comments: \_\_\_\_\_

Vigman L. Gump  
(Signature)

9/20/21  
(Date)

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**TOWN OF SUNAPEE  
CONSERVATION COMMISSION  
MEETING AGENDA  
October 6th, 2021 7:00 PM**

**Attendance:** Van Webb, Matt Hurd, Mark Reynolds, Tim Fleury

**Absent:** Terry Mattson, Cliff Field

**Meeting Commenced at 7:05 pm**

**MINUTES FROM LAST MEETING**

Matt moved to approve minutes from September meeting. Mark seconded. Motion passed unanimously.

**TREASURER'S REPORT**

Mark highlighted that the balance available in the Conservation Commission Fund is \$91,630.35. This balance reflects the \$55,000 from the 2021 Town Warrant article. It also reflects \$7,279.81 from the Land Use Change taxes. The balance of the Town Forest Fund stands at \$22,890.68. There were no changes to the fund balances in the other accounts.

Mark reviewed the payments made from the General Fund account and the Conservation Commission fund for invoices from SPNHF for membership (\$250) and trail work at Ledge Pond by Meadowsend Timberlands (\$206.25) approved at last month's meeting. It was agreed the accounting was accurate although a little confusing. Van will communicate with the interim bookkeeper and Donna about the confusion in the fund balances that the Commission has been receiving.

Matt made a motion to approve the Treasurer's Report – seconded by Van. Treasurer's report was approved unanimously.

**REVIEW AND APPROVE INVOICES**

There were no invoices to review.



## **2022 BUDGET REQUEST**

Van submitted the 2022 Conservation Commission Budget Request for \$4,500 in the General Fund Line Item as approved in last month's meeting.

## **2022 WARRANT ARTICLE REQUESTS**

Van submitted a 2022 Warrant Article request for \$55,000 for Conservation Commission Fund and another 2022 Warrant Article request to expend \$5,700 from the Town Forest Fund for trail work at the Ledge Pond Town Forest as approved at last month's meeting.

## **MAIL**

A Standard Dredge and Fill application was filed on behalf of Carter Revocable Trust, Natividad and Natividad J. Carter, Trustees by Central Lakes Company, Inc to install a floating seasonal dock parallel to existing permanent crib dock at 9 Great Island (Map 142, Lot 7).

A Report of Alleged Violation from NHDES was received for vegetation removed along Otter Pond Brook without a permit of prior authorization Goodhue Sunapee Real Property, LLC (1282 Route 11, Tax Map 104, Lot 84). The owner has 20 days to respond to the allegations.

NHDES has approved the application for a Standard Dredge and Fill Wetland Permit for replacing an existing boathouse and attached docking structure located at 26 Garnet Hill Road (Tax Map 125, Lot 736) owned by Coffin Real Estate Trust.

## **PRESENTATIONS/VISITORS**

### **Laura French – LCIP Monitoring.**

The Office of Strategic Initiatives has disbanded and the Conservation Land Stewardship Program now functions as its own agency. Charlotte Harding is the new Stewardship Specialist and is responsible for reviewing the municipal easements. She has request the towns submit their Municipal Inspection Reports (MIR) to her. Her message also indicated that she would be inspecting the municipal easements as well.

Laura French from Meadowsend Timberlands join the meeting by Zoom. Van asked Laura if she planned to complete the LCIP easement monitoring this fall. She indicated that Meadowsend monitored Sunapee's LCIP easements in 2017

and last year. She indicated that the MRI is a 2 page document that is due in the fall and that Laura will be complete if requested. Laura said she will clarify with Charlotte if CLS staff will do monitoring or if Meadowsend will do it again. Laura will provide a cost estimate for doing the monitoring. The goal would be to complete the monitoring by end of year.

### **FILLING CONSERVATION COMMISSION MEMBERSHIP VACANCIES**

The Commission considered applicants for the Conservation Commission Membership position vacated by Lela Emery and the two Alternate Membership positions. There were three applicants for the vacant positions: Barbara Chalmers, Scott Blewitt, and Ginny Gwynn. It was decided to review the candidates and then vote on the top three candidates.

After reviewing the applicants it was decided that Barbara Chalmers was number 1, Ginny Gwynn was number 2, and Scott was number 3.

Tim made a motion to select Barbara Chalmers for the Membership on the Conservation Commission. Matt seconded. Motion passed unanimously.

Matt motion to select Ginny Gwynn for the Alternate Membership on the Conservation Commission. Mark seconded. Motion passed unanimously.

Discussion ensued about whether Scott Blewitt could serve a voting member as a Town Employee. The Commission member thought important that volunteers from the community be given the opportunity to serve on the Town Boards and Commissions. No action was taken on filling the second Alternate Membership.

### **OLD BUSINESS**

#### **Trail Work**

#### **Volunteers working on trails**

Cliff Fields was absent so there was not update present at this month's meeting.

#### **"Walk Your Woods" – Team Update**

Mark highlighted that Walk Your Woods day was held on Sunday, October 3<sup>rd</sup> at 1 pm on the Red Water Creek trail system adjoining Dexter's Inn. The hike was well attended with 31 folks participating. The rain held off and it was pleasant fall day in the woods. Everyone seemed to enjoy the event so the day

was successful! Mark and Matt were thanked for the efforts in organizing the hike!

Discussion about a tour at Ledge Pond next fall. The Eagle Scout trail would be complete and the Commission could highlight the work that has done at the Ledge Pond Town Forest especially the expanded trail system.

Matt and Mark will start planning another hike in Spring with increased emphasis on inviting families to participate. They will report back at the next meeting.

### **Wendell Marsh View Easement**

Tim indicated that the meeting at the Ginsburg's view easement still has not happen. The Ginsburgs, Clayton Platt (surveyor), and Tim have been unable to coordinate schedule to arrange a meeting on site. Hopefully it will happen this month.

### **Ledge Pond Canoe**

Van was contacted by the Sunapee Police Department regarding the canoe that is located on the Ledge Pond Town Forest. Van told the Police Department that the canoe has been the subject of discussion by the Conservation Commission and that the Commission wants the canoe to be removed by the owner. The PD will attempt to contact the owner and remove the canoe if they owner does not respond.

### **Wendell Marsh Treehouse.**

Tim asked about the status of the treehouse located on Wendall Marsh South that was slated for removal this summer by the Highway Department. It was not clear if the treehouse was removed when the Highway Department personnel attempted to access it via a right-of-way over a neighboring property. Van will check into the status of the treehouse removal.

### **NEW BUSINESS**

None.

**Meeting adjourned at 8:23 pm**

Respectively submitted  
Tim Fleury



**TOWN OF SUNAPEE**  
**Volunteer Interest Form**  
**For Town Committees, Boards, and Commission**

Name: Osborne Charleen Date: 11/29/18  
(Last) (First)

Sunapee Registered Voter: ☒ Yes ☐ No

Mailing Address:

Street Address (if different):

284 Route 11  
Sunapee NH 03782

Lived in Sunapee Since: 2002 Home Phone: 763-5453 Work Phone 763-0152

E-mail: clarivee.osborne@gmail.com Fax: \_\_\_\_\_

1. Please indicated the Board/Commission/Committee you would like to serve on in order of preference.  
(1-First Choice, 2-Second choice, etc.)

\_\_\_\_\_ Abbott Library Trustee

\_\_\_\_\_ Advisory Budget Committee

\_\_\_\_\_ Capital Improvement Committee

\_\_\_\_\_ Conservation Commission

\_\_\_\_\_ Crowther Chapel Committee

\_\_\_\_\_ Fireward

\_\_\_\_\_ Planning Board Alternate

☒ Recreation Committee

\_\_\_\_\_ Thrift Shop

\_\_\_\_\_ Upper Valley Lake Sunapee Regional

\_\_\_\_\_ Zoning Board Alternate

2. For consideration:

a. Occupation: self employed b. Employer: Stitch Witch Canvas

c. Length of current employment: 6 yrs d. Education: \_\_\_\_\_

e. Relevant Experience: Rec Com. member for 6 years

f. Do you feel there may be any *conflict of interest* with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? ☐ Yes ☒ No

g. Volunteer Time Available \_\_\_\_\_ hours per week (daytime) \_\_\_\_\_ hours per week (evenings)  
\_\_\_\_\_ hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☒ Yes ☐ No

i. If yes, please indicate Town/Position: Sunapee, Rec Com.

j. Are you willing to serve as an Alternate? ☒ Yes ☐ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? I love our recreation  
programs and want to support our  
community

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I have  
coached youth, I am active in the  
school and have been a board member for 6 years

5. Your reasons for wanting this/these appointments /appointments are:

I want to continue to serve our Community

6. Additional Comments:

Charles Osborne  
(Signature)

11/29/2018  
(Date)

*Please send completed application form and resume, if available, to the Town Manager's  
Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)*

“considered **public information** and may be distributed or copied”

j. Are you willing to serve as an Alternate? ☒ Yes ☐ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? I love our recreation  
programs and want to support our  
community

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? I have  
coached youth, I am active in the  
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Charles Osborne  
(Signature)

10 14 2021  
11/29/2018  
(Date)

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Office, 23Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)

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**Town of Sunapee: Recreation Committee  
Meeting Minutes for October 12, 2021**

- **In Attendance:** Scott Blewit, Samantha Heino, Melissa Trow, Jesse Socci, Megan Oxland (5:56) and Dan Hayward (6:35).
    - **Guests:** Residents representing the Friends of Recreation / Sunapee Pickleballers.
  - **Meeting called to order by Melissa: 5:36 PM.**
  - **Meeting Ended: 7:18 PM. Motioned by Jesse, Seconded by Dan H.**
  - **6 Votes, No policy updates took place during this meeting**
    - **Vote 1:** Unanimous YES on committee support for warrant articles
    - **Vote 2:** Unanimous YES on renewal of Tim Berube's committee term
    - **Vote 3:** Unanimous YES on renewal of Charleen Osborne's committee term
    - **Vote 4:** Unanimous YES on accepting Dan Hayward as committee vice chair
    - **Vote 5:** Unanimous YES on accepting Charleen Osborne as committee chair
    - **Vote 6:** Unanimous YES on accepting Jesse Socci as committee secretary
  - **Attachments: 1) Renderings for possible new storage building at Dewy Field by LaValley's.**
- 1. Soccer Update:**
- a. PK-2<sup>nd</sup> grade is now over
  - b. 3<sup>rd</sup> and 4<sup>th</sup> graders will be over soon. Post season jamboree to be held
  - c. 5<sup>th</sup> and 6<sup>th</sup> graders to play in MV Soccer League end of season tournament
  - d. Individual team post season banquets to be held for 3<sup>rd</sup> – 6<sup>th</sup> grade teams
  - e. Overall soccer had a successful season with no issues. September meeting min has participation and revenue numbers.
- 2. Basketball Registration:**
- a. K-2 to start Saturday Nov. 4
  - b. 3<sup>rd</sup> – 6<sup>th</sup> graders to participate in Quad Valley Basketball League
  - c. Registration is open now until 10/31
  - d. A question was asked about if there is going to be COVID policy for basketball. We are proceeding as everything is normal unless an issue comes to light. Decisions are in the hands of school leadership in terms of facility use.
- 3. Halloween Update:**
- a. Haunted Harbor to take place Saturday 10/30
  - b. Project Sunapee to host town wide trick-or-treating taking place on Central St. on 10/31

- c. Recreation Department will be at both trunk-or-treat and town wide trick-or-treat
- d. Pumpkin People currently has 11 participants with more in the works. Goal of 25.
- e. Pumpkin carving event to be held this Saturday 10/16 on Veterans Field. Currently 22 participants with a 75 participant cap. FREE event to Sunapee residents! Pumpkins being purchased from Beaver Pond Farm.

#### **4. Turkey Trot Update:**

- a. Currently 101 participants registered
- b. We are expecting anywhere between 600-800 participants. Last year was a lower turn out with 350 participants due to COVID.
- c. This year will be the 15<sup>th</sup> annual Turkey Trot
- d. Sponsorship currently at \$3,500
- e. Participants can register for the event at <http://sunapeeturkeytrot.com/>

#### **5. Veterans Field Update:**

- a. Charleen is absent. Update on project status given by a member of Friends of Recreation
- b. Friends of Recreation has been in touch with Pathways. They are supposed to work with Scott on finalizing a plan for Pathways to get the committee an estimate on the plan approved at the September meeting. Scott has emailed them to get the ball rolling again
- c. Pathways has been asked for the cost of the drainage and Phase 1 only, not the whole project
- d. Pathways wanted the committee to know that we would have to seek additional engineering on the proposed building as they do not work with building's, only the site work. They noted that their figures would not include this building
- e. After discussion on new skate park equipment, it was decided by the committee to not look into purchasing new equipment for Phase 1 and to stick to the original plan of just making a new surface for the current equipment. Scott said that the current equipment is in good condition and still under warranty. This will be re-visited for Phases 2 / 3 of the Veterans Field Project after the new surface is done in Phase 1
- f. A question was asked about the restroom facilities in the building. Currently, the plan is to have 1 unisex handicapped accessible bathroom that is heated and open year round. Scott does not think a need for more is necessary as we have had only 1 portable restroom in the past and have not had issues or complaints that there need to be more.
- g. Overall, the committee does not feel comfortable putting a plan in place for a warrant article until we get the estimates back from Pathways. A question was asked by Friends of Sunapee Recreation what the committee thought was a good goal for fundraising was (for Phase 1). Committee believes that if 50% of the funds came through fundraising and donations that would be a great goal to aim for, however this is all dependent on the final estimate.



## **6. Warrant Articles:**

- a. Full time Director of Recreation
  - i. Many new programs have been added and are currently all doing very well. There have been many requests for even more events to be added, such as senior trips, however more time is needed for planning and making these requests become reality.
- b. Purchase of 15 passenger van
  - i. This van will get used for MANY purposes, including Sunapee Summer Camp which saw a profit of \$25K in its inaugural season. We spent roughly \$3,600 renting a school bus for camp this year, however Scott expects that number to more than double as camp continues to grow and more opportunities for day trips open up
- c. Veterans Field Phase 1 Project
  - i. See above section for update.
- d. Storage building on Dewy Field
  - i. Sunapee Recreation currently has a lot of equipment that is stored all over town, and some that is even stored outdoors. This storage building will give us enough space to house everything that we have with room for more. We want to be able to have a space for storage so that our equipment can be well taken care of and as long as possible. The committee also would like to eventually look into purchasing equipment for trail grooming, as well as an updated chase boat, however we do not want to make these purchases without knowing that there is a proper place to store them.
- e. The Recreation Committee unanimously approves of and strongly recommends that these articles all pass. They have been discussed at great length in many past meetings, and we feel that in order for Recreation in Sunapee to continue to thrive and grow at a high level, that these items are needed. A motion was made by Jesse to re-affirm the committees support for these items, seconded by Dan.

## **7. General Updates:**

- a. Sunapee summer camp was a huge success with a final profit number of \$25,000
- b. Planning for 2022 events is well underway.
  - i. Summer Fest planned for June 25<sup>th</sup> is continuing to grow and draw interest. There will be vendors of all kinds, inflatables, music, food, touch a truck and more. Currently have 2 sponsors and \$5,000. Estimating that the new event will bring in around \$20,000.
  - ii. June 24<sup>th</sup>, the night prior to Summer Fest there will be live music and refreshments
  - iii. Dogs Day is being planned for a Saturday in October. No specific date yet. There will be dog / pet related vendors at the event. Got the idea from an event that took place in North Conway

- iv. Harvest Moon Dinner to take place on October 22 (2022). This will be a stand up diner / social event with various restaurants from all over serving sample portions of their fall menu's
- c. There are no new updates on the expanded parking and event space in the harbor above the gazebo.

**8. Membership:**

- a. Tim's term has expired and he is seeking renewal. A motion was made by Jesse, seconded by Dan to renew Tim's term as full member. Unanimous YES.
- b. Charleen's term has expired and she is seeking renewal. A motion was made by Jesse, seconded by Dan to renew Charlene's term as full member. Unanimous YES.
- c. Dan's term is up as Vice Chair. A nomination was made for Dan H to continue as Vice Chair of the committee. Dan accepted the nomination. A Motion was made by Jesse, seconded by Melissa to renew Dan as Vice Chair. Unanimous YES.
- d. Charlene's term is up as Chair. A nomination was made for Charleen to continue as Chair. Charleen, while not present has expressed interest in continuing as Chair. A motion was made by Jesse, seconded by Dan to renew Charleen as Chair. Unanimous YES.
- e. A nomination was made for Jesse to become secretary of the committee. Jesse accepted the nomination. A motion was made by Sam, seconded by Dan to make Jesse the new secretary. Unanimous YES.



**TOWN OF SUNAPEE**  
**Volunteer Interest Form**  
**For Town Committees, Boards, and Commission**

Name: Berube Timothy Date: 4/18/17  
(Last) (First)

Sunapee Registered Voter: ☒ Yes ☐ No

Mailing Address:

8 Lower Winn Hill Rd  
Sunapee, NH 03282

Street Address (if different):

Lived in Sunapee Since: 2013 Home Phone (603) 738-1356 Work Phone (603) 698-3431  
 E-mail: tim.berube Fax: ext 2048  
@dresden.us

1. Please indicate the Board/Commission/Committee you would like to serve on in order of preference.  
 (1-First Choice, 2-Second choice, etc.)

☐ Abbott Library Trustee

☐ Budget Advisory Committee

☐ Conservation Commission

☐ Crowther Chapel Committee

☐ Planning Board Alternate

☒ Recreation Committee

☐ Thrift Shop

☐ Upper Valley Lake Sunapee Regional

☐ Zoning Board Alternate

☐ Sescentennial (250<sup>th</sup>) Celebration

2. For consideration:

a. Occupation: Teacher

b. Employer: SAU 70 Hanover High

c. Length of current employment: 9 years

d. Education: B.A. Economics; M.Ed

e. Relevant Experience: - Knowledgeable in Roberts Rules

MA US History anticipated 2018

f. Do you feel there may be any conflict of interest with your personal beliefs, occupation, or employer if appointed to serve on any of the above boards, commissions, or committees? ☐ Yes ☒ No

g. Volunteer Time Available 5 hours per week (daytime) 20 hours per week (evenings)

5 hours per week (weekends)

h. Did you previously serve on any Municipal or School District Board/Committee/Commission? ☐ Yes ☒ No

i. If yes, please indicate Town/Position: 1

j. Are you willing to serve as an Alternate? ☐ Yes ☒ No

k. Are you willing to serve on a Sub-Committee? ☒ Yes ☐ No

3. Why do you want to serve on this board/committee? I have young children and  
I want to preserve the philosophy as currently stated

4. What attributes and/or qualifications can you bring to the Board/Committee/Commission? Experienced  
organizer of events

5. Your reasons for wanting this/these appointments /appointments are:

A chance to give back to the community I live in

6. Additional Comments:

(Signature)

(Date)

Please send completed application form and resume, if available, to the Town Manager's  
Office, 23 Edgemont Road, Sunapee, NH 03782 (telephone 603-763-2212, fax 603-763-4925)



**TOWN OF SUNAPEE**  
**WATER & SEWER COMMISSION**  
P.O. Box 347, Sunapee, New Hampshire 03782-0347  
(603) 763-2115

The Sunapee Water & Sewer Commission has discussed the possible uses for the ARPA funds received and to be received by the Town and have concluded that the following projects and items would be the best use of these funds, qualify as water infrastructure improvements as these funds are meant to be used for and would greatly benefit the Town of Sunapee.

Town of Sunapee ARPA Funding: \$365,052.80

Boring under Route 11 at five locations to replace water lines at risk of failure.

*Winn Hill Road 100'*

*Lower Main Street 80'*

*Central Street at Ball Field 100'*

*Main Street 160'*

*Lake Avenue Georges Mills 340'*

Boring under the river at the bridge on Springfield Road.  
400'

Quote Received TOTAL BASED ON ESTIMATED FOOTAGE \$182,350.00

***NOTE THIS IS NO LEDGE/ROCK PRICING***

***LEDGE/ROCK DRILLING WILL BE EXTRA***

***ADD DAY RATE FOR HYDRO VAC TRUCK \$3,200.00 Per Day***

Replacement of remaining 20+ year old meters.

300 METERS

\$ 90,000.00

Remaining ARPA funds depending on how much remains to be used for:

Extra work to connect the bored lines to existing infrastructure.

Installation of the new meters.

To engineer the replacement of problematic water lines.



October 8, 2021

Ms. Donna Nashawaty  
Town Manager  
Town of Sunapee  
23 Edgemont Road  
Sunapee, NH 03782

Dear Ms. Nashawaty:

The HealthTrust Board of Directors met on October 5, 2021 to set renewal rates for the CY2022 renewal period. Enclosed are your Member Group's renewal rates for medical coverage for the period of January 1, 2022 through December 31, 2022 for your current benefit plans. Also included are the renewal rates for dental, life, short-term and long-term disability coverage, if applicable. Please see the enclosed transmittal for your Member Group's specific renewal rates for all your coverage lines. A Medical and Prescription Benefit Options Sheet has been added to this package for your consideration. Your Benefits Advisor is available to work with you to discuss alternative benefit options and applicable rates.

#### **Medical Rates**

This year's rating process uses an adjusted claims experience period (*incurred May 2020 – April 2021, paid through May 2021*) to set medical and dental rates. This rating also takes into account the ongoing return of claims to pre-COVID-19 pandemic levels.

The rate adjustment for all Member Groups renewing medical coverage for CY2022 (*January 1, 2022 – December 31, 2022*) is an overall average rate adjustment of minus 0.3%. ***Your Member Group's rate change will vary from this overall average rate adjustment based in part on your Member Group's own claims experience.*** If you are a Group in the Small Group Rating Tier (50 and Under), or part of a combined rating group, your rate reflects the claims experience of that combined rating group.

#### **Dental Rates**

For Member Groups currently participating in HealthTrust's dental coverage, the rate adjustment for all dental options is minus 1.5% for CY2022 (*January 1, 2022 – December 31, 2022*).

#### **Short-Term Disability Coverage**

For Member Groups currently participating in HealthTrust's short-term disability coverage, there is an overall base rate adjustment of 0.7% for CY2022 (*January 1, 2022 – December 31, 2022*) due to increased claims volume and average claim duration. ***However, your Member Group's actual rate adjustment will vary from the overall increase depending on your Group's experience and demographic make-up.***

#### **Long-Term Disability Coverage**

For Member Groups currently participating in HealthTrust's long-term disability coverage, there is **no rate change** for CY2022 (*January 1, 2022 – December 31, 2022*).

#### **Life Coverage**

For Member Groups currently participating in HealthTrust's life coverage, there is **no rate change** for CY2022 (*January 1, 2022 – December 31, 2022*).

#### **Benefit Advantage**

For Member Groups currently participating in HealthTrust's Benefit Advantage Health Reimbursement Arrangement (HRA) and enhanced Flexible Spending Account (FSA) services, ***there is no change to the per-participant/per-month fees.*** As a reminder, there are no annual renewal fees associated with Benefit Advantage.

Additionally, FSA and HRA administrative services *per-participant/per-month fees* continue to be waived for participants enrolled in the following HealthTrust medical plans: AB15/40IPDED, ABSOS20/40/1KDED, ABSOS25/50/3KDED, ABSOS30/60/5KDED, ABHD/5K/20COIN and LUMENOS2500.

### **FY2021 Return of Surplus**

The HealthTrust Board of Directors also voted at the October 5, 2021 meeting to return \$38,194,255 of surplus to HealthTrust Members who participated in HealthTrust's medical, dental and/or short-term disability coverage lines during FY2021 (*July 1, 2020 – June 30, 2021*) in proportion to each Member Groups' respective contributions for such coverages. Member Groups will receive a separate notification, posted in the Secure Member Portal (SMP), which will include information by coverage line regarding your Group's share of the Return of Surplus, if applicable. Additionally, reports will be available at that time on the SMP, detailing the enrollment numbers and contributions upon which your Member Group's share of the Return of Surplus was determined. These detailed reports can be accessed on the SMP by your Member Group's designated Benefit Administrator.

### **New Corigen® Medication Safety Program**

A valuable new program is now offered by HealthTrust that uses the science of pharmacogenomics and DNA analysis to help individuals learn if the medications they take now (or may take in the future) are identified as being safe and effective for them – potentially helping them avoid adverse drug reactions and side effects and helping them to feel good every day. The Corigen Medication Safety Program became available to individuals enrolled in a HealthTrust medical and prescription drug plan on August 16, 2021. Help us make a difference in the lives of your covered employees and retirees! You can access a video, forward ready email and a brochure in your SMP.

### **Enclosures**

Please review the following enclosures for additional details on your renewal, the rating process and the new program for your employees and retirees:

- **Member Group Transmittal** (*includes monthly contribution rates for all of your coverage lines*) – **Please sign and return by December 10, 2021.**
- **Member Group Medical Rate Exhibit**
- **Medical and Prescription Benefit Options** (*includes monthly contribution rates for existing benefit options and alternatives*)
- **How Your Rate is Determined** - *The Rating Process, Capital Adequacy Reserve and Return of Surplus*
- **Corigen Medication Safety Program** – *A new benefit for HealthTrust Enrollees with Medical and Prescription Drug Coverage*

### **Timeline**

#### **Benefit Changes Notification Deadline – November 19, 2021**

Your Benefits Advisor, Teresa Williams, will be contacting you to discuss the renewal and work with you to review available options and assist with any changes you may be considering. **Please note that requests for any coverage changes must be communicated to us and completed prior to November 19, 2021 to be effective January 1, 2022.**

### **Meet with your Benefits and Wellness Advisors**

Your Benefits and Wellness Advisors are available to work with you to schedule virtual meetings to review the following key education and reporting tools, as well as to answer any other questions you may have.

- **Benefit Education Sessions** – Customized Benefit Education presentations, benefit comparisons, and digital benefit packets are available in the SMP to make it even easier to educate your employees about their benefit plans, medical consumerism, and wellness programs, including how they can access tools and resources through the HealthTrust Secure Enrollee Portal (SEP).
- **Rating Summary**– a report showing how your Group's rates were calculated. (*Also available to Small Groups showing the 50 and under summary.*)

- **Stewardship Report** (*for Groups with 100 or more Enrollees*) – a detailed report showing your Group's membership data, medical and prescription claims utilization data, wellness program participation and recommendations.

Thank you for your continued participation with HealthTrust. If you have any questions or concerns, please do not hesitate to contact Teresa at 800.527.5001.

Sincerely,

A handwritten signature in cursive script that reads "Wendy Lee Parker".

Wendy Lee Parker  
Executive Director

Enclosures





## Town of Sunapee ("Member")

Member hereby elects the following HealthTrust, Inc. ("HealthTrust") coverage(s):

### Medical Coverage and Rates

#### January 2022 Medical Renewal

The following rates shall apply from January 1, 2022 to December 31, 2022

Rating Renewal	January	Rating Tier	Small
Probationary Period	1M	Rating Type	Standard

Benefit Option(s)	Single	2-Person	Family
AB20(01S)-R10/25/40M10/40/70/3K(S)	\$934.32	\$1,868.64	\$2,522.67
ABSOS20/40/1KDED(01S)-R10/25/40M10/40/70/5K(S)	\$753.14	\$1,506.27	\$2,033.47
HRAABSOS20/40/1KDED(01S)-R10/25/40M10/40/70/5K(S)	\$753.14	\$1,506.27	\$2,033.47
MC3(01S)-R10/25/40M10/40/70(SCY)	\$625.57		
MCNRX(01S)	\$258.60		

Monthly rates and continued Member Group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:

- 1) at least 75 % participation of Eligible Employees who do not otherwise have group medical coverage; and
- 2) Employees who elect to cover dependents must enroll all of their Eligible Dependents (other than dependent children age 19 and over) who do not otherwise have group medical coverage.

HealthTrust reserves the right to change the rates at any time if there is a 10% or more increase or decrease in enrollment.

#### PROBATIONARY PERIOD EXCEPTIONS

None

#### SPECIAL NOTES

HRAABSOS20/40/1KDED(01S)-R10/25/40M10/40/70/5K(S) and ABSOS20/40/1KDED(01S)-R10/25/40M10/40/70/5K(S) coverage: Maximum of 50% Employer funding of deductible allowed. Part-Time Employees are not eligible for HRA.



## Medical Rate Exhibit for: Town of Sunapee

Rating Renewal: January

Rating Tier: Small

Rating Type: Standard

Current Benefit Option(s)	Enrollment Type	Enrollee Counts as of 09/21	01/21 Rates	01/22 Rates	% Change
AB20(01S)-R10/25/40M10/40/70/3K(S)	Single	0	\$ 1,016.67	\$ 934.32	-8.1%
	2-Person	0	\$ 2,033.34	\$ 1,868.64	-8.1%
	Family	0	\$ 2,745.01	\$ 2,522.67	-8.1%
ABSOS20/40/1KDED(01S)-R10/25/40M10/40/70/5K(S)	Single	2	\$ 819.52	\$ 753.14	-8.1%
	2-Person	0	\$ 1,639.03	\$ 1,506.27	-8.1%
	Family	0	\$ 2,212.70	\$ 2,033.47	-8.1%
HRAABSOS20/40/1KDED(01S)-R10/25/40M10/40/70/5K(S)	Single	6	\$ 819.52	\$ 753.14	-8.1%
	2-Person	13	\$ 1,639.03	\$ 1,506.27	-8.1%
	Family	12	\$ 2,212.70	\$ 2,033.47	-8.1%
<b>Monthly Total for Actives / Early Retirees</b>		<b>33</b>	<b>\$ 54,415.95</b>	<b>\$ 50,008.27</b>	<b>-8.1%</b>

Current Benefit Option(s)	Enrollment Type	Enrollee Counts as of 09/21	01/21 Rates	01/22 Rates	% Change
MC3(01S)-R10/25/40M10/40/70(SCY)	Single	7	\$ 680.71	\$ 625.57	-8.1%
MCNRX(01S)	Single	2	\$ 281.40	\$ 258.60	-8.1%
<b>Monthly Total for Medicomp Retirees</b>		<b>9</b>	<b>\$ 5,327.77</b>	<b>\$ 4,896.19</b>	<b>-8.1%</b>
<b>Grand Monthly Total</b>		<b>42</b>	<b>\$ 59,743.72</b>	<b>\$ 54,904.46</b>	<b>-8.1%</b>

**Alternative Benefit Option(s):** HealthTrust offers a full range of comprehensive Benefit Options. Please consult with your Benefits Advisor to learn more about the Benefit Options that may best meet your Group's needs and work within HealthTrust's underwriting guidelines.



**Town of Sunapee**  
**Medical and Prescription Benefit Options**  
**Monthly Rates for 1/1/2022 - 12/31/2022**

*Member Groups may choose ONE medical plan from each colored section with a maximum of three medical options per employee group. One prescription plan may be chosen per medical plan. Please consult with your Benefits Advisor if you are considering plan changes.*

Medical Plan Type	Access Blue New England HMO	Access Blue New England HMO with Deductible			
Plan Name	AB20	AB15/40/PDED	ABSOS20/40/1KDED	ABSOS25/50/3KDED	ABSOS30/60/5KDED
Visit Copay	\$20	\$15	\$20	\$25	\$30
Specialty Visit Copay	\$20	\$40	\$40	\$50	\$60
Walk-In Center Copay	\$20	\$15	\$20	\$25	\$30
Urgent Care Copay	\$50	\$125	\$50	\$75	\$100
ER Copay	\$100	\$250	\$100	\$150	\$250
Standard Deductible (per person/per family)	\$0	\$1,000 / \$3,000	\$1,000 / \$3,000	\$3,000 / \$9,000	\$5,000 / \$12,000
Chiropractic Visits/Copay	12 / \$20	12 / \$15	Unlimited / \$20	Unlimited / \$25	Unlimited / \$30
Therapy Visits (PT/OT/ST)/Copay	60 / \$20	60 / \$15	60 / \$20	60 / \$25	60 / \$30
Acupuncture Visits/Copay	N/A	12 / \$15	12 / \$20	12 / \$25	12 / \$30
Durable Medical Equipment	You pay 20%	\$100 deductible, then you pay 20%	\$100 deductible, then you pay 20%	\$100 deductible, then you pay 20%	\$100 deductible, then you pay 20%
MRI, CT scan, PET, MRA	You pay \$0	Standard Deductible	You pay \$0 at SOS providers. Otherwise, Standard Deductible	You pay \$0 at SOS providers. Otherwise, Standard Deductible	You pay \$125 at SOS providers. Otherwise, Standard Deductible
X-Rays and Ultrasounds	You pay \$0	You pay \$0	You pay \$0 at SOS providers. Otherwise, Standard Deductible	You pay \$0 at SOS providers. Otherwise, Standard Deductible	You pay \$125 at SOS providers. Otherwise, Standard Deductible
Labs (including allergy testing)	You pay \$0	You pay \$0	You pay \$0 at SOS providers. Otherwise, Standard Deductible	You pay \$0 at SOS providers. Otherwise, Standard Deductible	You pay \$0 at SOS providers. Otherwise, Standard Deductible
Maximum Out-of-Pocket (medical and RX expenses combined)	\$3,000 / \$6,000	\$5,000 / \$10,000	\$5,000 / \$10,000	\$5,000 / \$10,000	\$7,150 / \$14,300

Medical Plan Type	High Deductible Health Plans (HSA Qualified)	
Plan Name	LUMENOS2500	ABHD/5K/20COIN
Standard Deductible	\$2,500 per person / \$5,000 per 2-person or family (1)	\$5,000 per person / \$10,000 per family
Standard Coinsurance	0% (In-Network); 30% (Out-of-Network)	20%
Coinsurance Maximum	N/A (In-Network); \$2,500 / \$5,000 (Out-of-Network) (1)	\$1,550 per person, per year; \$3,100 per family, per year
Chiropractic Visits	Unlimited	Unlimited
Therapy Visits (PT/OT/ST)	60 Visits	60 Visits
Acupuncture Visits	12 Visits	12 Visits
Durable Medical Equipment	Standard Deductible and/or Coinsurance	Standard Deductible and/or Coinsurance
Prescription Drugs	Standard Deductible and/or Coinsurance	Standard Deductible and/or Coinsurance
Maximum Out-of-Pocket (medical and RX expenses combined)	\$2,500 / \$5,000 (In-Network); \$5,000 / \$10,000 (Out-of-Network) (1)	\$6,550 / \$13,100
single	\$787.15	\$543.97
2-person	\$1,574.29	\$1,087.93
family	\$2,125.30	\$1,468.71

(1) For LUMENOS2500: If you are enrolled at the 2-person or family level, eligible expenses incurred by you or any of your enrolled family members count toward satisfying the entire 2-person/family deductible and/or coinsurance.

Monthly Medical Rates with Prescription Benefit Option RX10/20/45					
single	\$965.78	\$831.17	\$778.47	\$565.31	\$521.60
2-person	\$1,931.56	\$1,662.33	\$1,556.93	\$1,130.62	\$1,043.20
family	\$2,607.60	\$2,244.15	\$2,101.86	\$1,526.34	\$1,408.32

OR

Monthly Medical Rates with Prescription Benefit Option R10/25/40M10/40/70					
single	\$934.32	\$804.10	\$753.14	\$546.93	\$504.64
2-person	\$1,868.64	\$1,608.20	\$1,506.27	\$1,093.86	\$1,009.29
family	\$2,522.67	\$2,171.07	\$2,033.47	\$1,476.70	\$1,362.54

RX = Copays for both retail and mail order R= Copays for retail (up to 34 day supply) M = Copays for Maintenance Choice (up to 90 day supply)

Medicare Supplemental Plans (MC3)	
MC3 with RX Coverage	RX10/20/45
single	\$646.61
MC3 with RX Coverage	R10/25/40M10/40/70
single	\$625.57
MCNRX (No RX Coverage)	N/A
single	\$258.60

**DISCLAIMER:** Monthly rates are based on a minimum of 75% participation of all eligible employees who do not otherwise have group medical coverage. Active employees and retirees must be offered the same prescription drug coverage. HealthTrust reserves the right to change these rates if there is a +/- 10% in enrollment. All deductibles and benefit limits shown are per plan year (January 1 through December 31). These charts are intended for summary purposes only. Details of coverage are set forth in separate documents, which govern these plans.

**Site of Service (SOS), Lumenos and ABHD Plans:** The employer may fund up to 50% of the deductible. Employer may fund more than 50% for the Lumenos and ABHD plans if utilizing an HSA.

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**BILLING SERVICES**

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Member Group has separately contracted with HealthTrust for the following Billing Services with respect to any selected medical and dental plan coverages:

[ X ] COBRA      [ X ] Retirees

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**ADDITIONAL TERMS**

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**Summary of Benefits and Coverage ("SBC") Compliance:** HealthTrust, Inc. agrees to prepare and provide Member with an SBC for each medical plan coverage option listed on this transmittal. Member must distribute the SBCs to applicable eligible individuals. These obligations will be performed in accordance with (i) the statutory and regulatory requirements for SBCs under the Affordable Care Act ("ACA"), and (ii) related SBC compliance information provided to Member by HealthTrust, Inc.

**Maximum Probationary Period Compliance:** The eligibility conditions and probationary period requirements for enrollment in each medical plan coverage option listed on this transmittal must comply with the 90-Day Maximum Waiting Period rule of the ACA.

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**AGREEMENT AND AUTHORIZATION**

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Member agrees that the coverages elected herein are subject to the terms and conditions of the HealthTrust Membership Agreement, the HealthTrust Bylaws and applicable Coverage Documents.

Member hereby authorizes HealthTrust, Inc. to execute and deliver any and all documents necessary to effectuate the enrollment of the Member and its Employees into the coverage(s) listed on this transmittal.

---

For the Member, duly authorized

---

Title

Date

---

For HealthTrust, Inc.

---

Title

Date

# Dental Coverage and Rates

## January 2022 Dental Renewal

The following rates shall apply from January 1, 2022 to December 31, 2022

Rating Renewal January

Probationary Period 1M

Benefit Option(s)	Single	2-Person	Family
OPTION 1	\$43.23	\$83.69	\$152.25

Monthly rates and continued Member Group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:

1) at least 75 % participation of Eligible Employees who do not otherwise have group dental coverage; and

2) Employees who elect to cover dependents must enroll all of their Eligible Dependents (other than dependent children age 19 and over) who do not otherwise have group dental coverage.

### BENEFIT SCHEDULE

Benefit Option(s)	Coverage A	Coverage B	Coverage C	Plan Year Maximum	Coverage D	Coverage D Maximum	Deductible
OPTION 1	100%	80%	50%	\$1,000	50%	\$1,000	\$25/\$75

### PROBATIONARY PERIOD EXCEPTIONS

None

### SPECIAL NOTES

None



JANUARY 2022 RENEWAL

## How HealthTrust Medical Rates are Determined

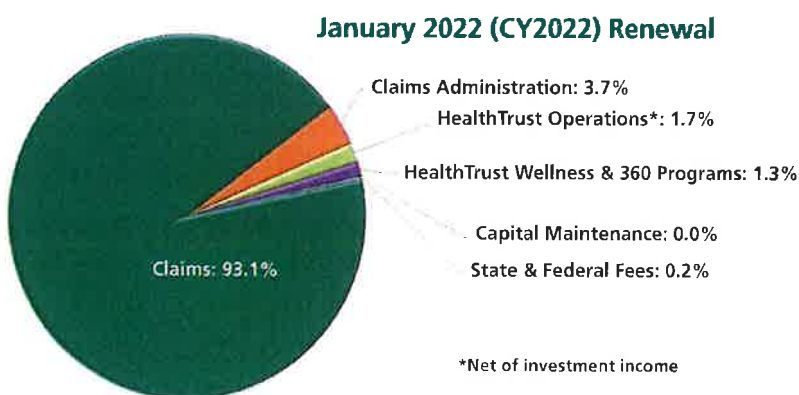


### Rating Process

HealthTrust Board of Directors set the January 2022 renewal rates at their meeting on October 5, 2021. Staff and external actuaries (Milliman) work together to review historical claims data that is then projected forward using the latest trend forecasts to derive the change required, if any, in renewal rates. This year's rating process applied the actuaries recommended trend forecasts to claims incurred from May 2020 through April 2021, and paid through May 2021 to set medical and dental rates. This rating also took into account the ongoing return of claims to pre-COVID-19 pandemic levels. The Finance & Personnel Committee determined the recommended renewal rates, which were then presented at two public hearings for Member Groups. Finally, the HealthTrust Board adopted the renewal rates, taking into consideration feedback received from the two public hearings and the recommendation by the Finance & Personnel Committee.

### Medical Contribution Components

The overall medical rates are comprised of several components. Claims are the largest component at approximately 93.1% of the rate, 3.7% for Claims Administration, 1.7% for HealthTrust's Operations (net of investment income), and 1.3% for Wellness and 360 Programs. The remainder of the rate is for required state vaccine fees (0.2%) and risk charges, if any, recommended by the actuary for needed reserves.



### Medical Plan Relativities

HealthTrust works with its actuaries from time to time to determine the relative cost of the different medical benefit options we offer. At this time, the percentage rate change for each benefit option will remain the same as the overall percentage rate change for Member Groups.



## CAPITAL ADEQUACY RESERVE AND RETURN OF SURPLUS



### Capital Adequacy Reserve Level

Annually the HealthTrust Board determines the target level for HealthTrust's capital adequacy reserve. The purpose of a capital adequacy reserve is to ensure that all future obligations for the payment of claims and expenses are fully paid even if HealthTrust's actual experience differs from the rating assumptions used to set the contribution rates. Check out our video explaining Capital Adequacy Reserve on our website [www.healthtrustnh.org](http://www.healthtrustnh.org), in the "Who We Are" section under Financials.

HealthTrust locks in the rates it charges for future coverage based on the actuaries' best information known at this time. However, actual future claims costs may be significantly higher than predicted for numerous reasons. The capital adequacy reserve exists to make sure HealthTrust can pay claims and expenses even if future performance differs from the projections used to set rates.

The HealthTrust Board has established a policy that it shall rely on the opinion of a qualified actuary using a sound actuarial methodology to determine the target capital adequacy reserve level for HealthTrust to meet its obligations to pay claims and expenses, even if the rating assumptions end up being too low. This policy is consistent with the NH Supreme Court's 2014 decision which addresses how such reserves should be set.

HealthTrust retained Milliman, one of the preeminent actuarial firms in the country, to determine, using an actuarially sound methodology, how much capital adequacy reserve HealthTrust needed as of the start of this fiscal year, July 1, 2021. Milliman recommended that HealthTrust should target a capital adequacy reserve level of \$90 million to \$145 million. This amount provides HealthTrust with a 95% confidence level that it can meet all its obligations over a 5-year period. Milliman recommends that HealthTrust use that confidence level as it provides only a 5% chance of insolvency over the next five years. Where in this range the reserve needs to be depends on whether HealthTrust has pricing flexibility to respond to adverse situations as they develop.

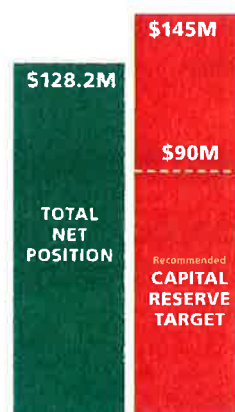
Based on this actuarial recommendation, the HealthTrust Board established a capital adequacy reserve target level of \$90 million as of June 30, 2021.

### Return of Surplus

After the Board sets the capital adequacy reserve level, it determines whether there is any surplus to return to Member Groups. The 2021 Fiscal Year audited\* financial statement Net Position is \$128,194,255, which exceeds the Capital Reserve Target (\$90M) adopted by the Board. Therefore, for FY2021, there will be a Return of Surplus in the amount of \$38,194,255 to eligible Member Groups for the fiscal year ending June 30, 2021.

\*Once the HealthTrust 2021 Fiscal Year audited financial statement is finalized, it will be posted online on our website [www.healthtrustnh.org](http://www.healthtrustnh.org), in the "Who We Are" section under Financials.

**FY2021  
TOTAL NET  
POSITION  
\$128.2M**



Surplus to distribute equals the amount that Total Net Position, (\$128.2M) exceeds the Capital Reserve Target (\$90M) adopted by the Board.

**For FY2021**  
 $\$128,194,255 - \$90M = \$38,194,255$   
Expected FY2021 Return of Surplus in November 2021



## MEDICATIONS DON'T WORK THE SAME FOR EVERYONE.



Discover if the medications you  
take now—or could take in the  
future—are right for you.

Brought to you by:

CORIELL  
LIFE SCIENCES

Power In Knowing™

*Available through*  
**HealthTrust** 





## Your DNA can help determine how safe and effective some medications may be for you

With the Corigen® Medication Safety Program, you can find out if medications you take now—or could take in the future—are the safest and most effective for you. The testing provided by Coriell Life Sciences (CLS) will produce an analysis of your medications and your DNA. Empowered with these test results, specially trained pharmacists will then work directly with you and your doctor to make genetically informed, personalized decisions about what is right for your health that could minimize adverse drug reactions and side effects, improve how you feel every day, and reduce the need for risky and costly trial-and-error medication prescribing.

## Focusing on you

HealthTrust is committed to providing you with high quality, cost-effective healthcare programs and services.

The Corigen® Medication Safety Program is no exception. This Program, offered through Coriell Life Sciences, provides you with the tools to allow you and your prescribing physician the means to take a “Personalized Medicine” approach and tailor treatment to your unique genetic makeup, conditions, medications, and lifestyle.

Medications do not work in the same way for everyone. This Program provides you with a test that can analyze your DNA to determine how safe and effective medications you take now, or might take in the future, may be for you.

## How it works

- 1 Eligible covered individuals complete the online enrollment form to have a DNA test kit shipped to their home.
- 2 Simply follow the instructions in the kit for taking a saliva sample and return the kit via the US Postal Service with the prepaid return shipping label.
- 3 Pharmacists trained in pharmacogenomics, from Coriell Life Sciences' network, analyze your results to see how your DNA, combined with other factors, affects the medication(s) you take.
- 4 Once complete, you will receive notification to schedule a phone call with a Coriell Life Sciences Program pharmacist who will review your results and may make recommendations to you and your physician.

## Who can participate?

If you are covered under a HealthTrust medical and prescription drug plan, you, your covered spouse and dependents are eligible to participate. Retirees with HealthTrust prescription drug coverage are also eligible to participate.

## How much does this Program cost?

This Medication Safety Program is being made available to you through your HealthTrust medical and prescription drug plan at no additional cost to you. And that includes no postage costs!

Some common medications affected by genetics include:

Atorvastatin	Metformin
Metoprolol	Oxycodone
Omeprazole	Escitalopram
Sertraline	Hydrocodone

Your health information, Program results, and identifiable information will **never be shared with HealthTrust or your employer** and will not impact your health coverage or health benefits. Coriell Life Sciences will maintain your healthcare information in accordance with the Health Insurance Portability and Accountability Act (HIPAA).

## Interested?

If you have HealthTrust medical and prescription drug coverage, you and your covered spouse and dependent(s) may be eligible to enroll. While participating in the Corigen Medication Safety Program, you will also be asked about certain lifestyle factors, foods, and drinks that can impact the safety and effectiveness of your medications and have a pharmacist consultation once the results are ready.

To check eligibility, enroll, or for more information, scan here:



Or visit [coriell.com/healthtrust](http://coriell.com/healthtrust)





## Town of Sunapee

Rating Entity: 50 and Under January

Rating Renewal: January 2022

Rating Tier: Small, Rating Type: Standard

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**A. Reported Medical Claims, 5/1/2020-4/30/2021 paid through 5/31/2021** **\$16,349,047**

Paid medical services that were provided to Covered Individuals during the experience period 5/1/2020 through 4/30/2021. This amount includes services that were incurred during the experience period, and paid through 5/31/2021.

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**B. Reported Prescription Drug Claims, 5/1/2020 - 4/30/2021** **\$4,275,638**

Retail and mail service prescriptions filled between 5/1/2020 and 4/30/2021.

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**C. Total Reported Claims** **\$20,624,685**

Total amount of medical and prescription drug expenses paid. (A+B)

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**D. Less Claims with Excesses > \$150K** **(\$938,589)**

Medical and/or prescription drug claims, for any individual, in excess of \$150,000. This amount is removed from the Member Group's total reported medical and prescription drug claims. These excess claims are pooled together and shared by all Member Groups in the renewal. The costs associated with this pooling feature are shown in line item K below. This pooling feature limits the exposure for any one specific Member Group and helps stabilize rate adjustments.

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**E. Net Reported Claims** **\$19,686,096**

Total medical and prescription drug claims, less the claims in excess of \$150,000. (C-D)

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**F. Plus Medical & Prescription Drug IBNR Adjustment** **\$428,212**

The expected cost of claims that were incurred during the experience period but will be processed after 5/31/2021. This amount is actuarially projected and referred to as IBNR (Incurred But Not Reported).

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**G. Total Rating Claims** **\$20,114,308**

Total medical and prescription drug claims for the rating period. (E+F)



## Town of Sunapee

Rating Entity: 50 and Under January

Rating Renewal: January 2022

Rating Tier: Small, Rating Type: Standard

<b>H. COVID-19 Adjustment</b>	<b>\$1,379,636</b>
This claims adjustment is intended to account for the return of claims to pre-COVID-19 pandemic levels.	
<b>I. Medical and Rx Trend</b>	<b>\$1,805,620</b>
Trend is an estimate of the amount that medical costs and utilization will increase from when they were incurred during the experience period (5/1/2020 - 4/30/2021) to when they will be incurred during the rating period (1/1/2022 - 12/31/2022), which is a 20-month shift forward in time. The annual trend factor for this rating period is 5.0%; when compounded over 20-months it becomes 8.4%.	
<b>J. Anthem Enhanced Personal Health Care (EPHC)</b>	<b>\$196,471</b>
Member Group's proportional share of projected EPHC Provider Payments.	
<b>K. Pooled Excess Claims Expense</b>	<b>\$1,668,218</b>
Member Group's proportional share of pooled claims in excess of \$150,000.	
<b>L. HealthTrust Capital Maintenance &amp; Risk Expense</b>	<b>\$0</b>
HealthTrust's capital maintenance and risk expense is used to manage risk and to maintain necessary capital levels as established by the HealthTrust Board of Directors with the advice of HealthTrust's consulting actuary.	
<b>M. Claims Administrative Expense</b>	<b>\$1,096,799</b>
Vendor expenses for claim administration.	
<b>N. HealthTrust Administrative Expense</b>	<b>\$485,348</b>
HealthTrust administrative expense.	
<b>O. HealthTrust Wellness &amp; 360 Programs</b>	<b>\$382,483</b>
HealthTrust Wellness and 360 Program expenses.	
<b>P. State &amp; Federal Fees</b>	<b>\$59,025</b>
NH Vaccine Fee and ACA's Patient-Centered Outcomes Research Institute (PCORI) fee.	
<b>Q. Projected Member Group Contributions</b>	<b>\$27,187,909</b>
Projected Member Group contributions is the sum of line items: G, H, I, J, K, L, M, N, O, P.	
<b>R. Current Rating Contributions (CY2021 Rates x Experience Period Counts)</b>	<b>\$29,595,146</b>
This line item reflects the CY2021 rates for the plans offered, multiplied by the total number of Enrollees in each plan per month during the experience period.	