

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, May 02, 2022

Join Zoom Meeting
<https://us06web.zoom.us/j/83386192215>
Meeting ID: 833 8619 2215

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID: 0139-0014-0000 10 Rolling Rock Road, Warren & Susan Winchester

Parcel ID: 0148-0037-0000 16 Sunnyside Drive, Brad & Sarah Lassey

Parcel ID: 0235-0006-0000 471 Edgemont Road, John & Carol Heckler

Parcel ID: 0128-0054-0000 77 Lake Avenue, Michael & Anita Hayes

DRIVEWAY PERMIT:

Parcel ID: 0203-0004-0000 221 Prospect Hill Road, Parsons Family 2021 Irrevocable Trust

YIELD TAX:

Parcel ID: 0211-0014-0000 Route 11, Evergreen Ridge LLC

2. APPOINTMENTS

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Accept \$1,589.50 Donation from Project Sunapee for American Flags
- Use of Facilities-Various Dates Mt Royal Academy, Dewey Field
- Use of Facilities-05/12 Sunapee Fire Dept. Association, Safety Services Building
- Use of Facilities-08/27 Project Sunapee/SMHS Duck Race, Harbor
- Use of Facilities-Various Dates-Lake Sunapee rowing Club, Georges Mills Harbor
- Sign Municipal Clerks Week Proclamation
- Approved Water & Sewer ARPA Proposal

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

7. UPCOMING MEETINGS:

05/04-7:00PM-Conservation Commission, Town Meeting Room

05/05-6:00PM-Zoning Board, Town Meeting Room

05/10-5:30PM-Recreation Committee, Town Meeting Room

05/11-5:00PM-Energy Committee, Town Meeting Room

05/12-7:00PM-Planning Board, Town Meeting Room

NONPUBLIC: The Board of Selectmen may enter a nonpublic session, if so voted, to discuss items listed under RSA 91-A:3, II

PROJECT SUNAPEE

PO BOX 602
SUNAPEE, NH 03782

54-7020-2117

508

DATE

4/29/22

PAY TO THE
ORDER OF

Town of Sunapee

\$ 1,589.50

One thousand five hundred eighty nine and 50/100

DOLLARS

Security Features
Included.
Details on Back.



LAKE
SUNAPEE
BANK
the advantage of membership

MEMO

Flags

[Signature]

⑆211770200⑆

8237186700⑈

0508

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand - Coffin Park - Dewey Beach - Georges Mills Harbor -
Safety Services Building--Sunapee Harbor-Tilton Park Dewey Field

Name of Organization:

Mount Royal Academy

This Organization is Non-Profit Political -Private (N/A for profit companies)

Jesse Saw

Name of Duly Authorized:

Mailing Address: Po Box 362

Sunapee NH 03782

Daytime Phone: 603-748-6870 ^{wk} Evening Phone: 603-763-9010

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: Mon-Fri (4/6-6/10) Time: From: 2:30pm To: 4pm

Please describe the complete details of the event:(If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

We would like to use Dewey Field for practices
for our softball and baseball teams. We are not
planning to host games so it will only be coaches, players
and parents on site.

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.
- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 15-20 # of people and 10-15 # of vehicles attending our event.

Signature of Responsible Individual

Date

4/5/22

Approved by Chief of Police

Date

 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Approved by Fire Chief (if applicable)

Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park - Dewey Beach - Georges Mills Harbor –
Safety Services Building-Sunapee Harbor-Tilton Park

Apparatus Bay
Name of Organization:

Sunapee Fire Department Association

This Organization is: Non-Profit – Political – Private (N/A for profit companies)

~~Richard Hamm~~ Non-Profit
Name of Duly Authorized:

RICHARD HAMM

Mailing Address: P.O. Box 30 Sunapee, NH 03782

Daytime Phone: 603-369-9296 Evening Phone: 603-369-9296

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: May 21 Time: From: 6:00 To: 10:00 pm

Please describe the complete details of the event:(If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

Fireman's Award supper

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.
- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

I/We plan on 50-80 # of people and 20 # of vehicles attending our event.

Date _____

Date _____

Date _____

Date _____

Date _____

Date _____

***Suggested \$50 contribution for non-residents**

Page 2 of 2

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park - Dewey Beach - Georges Mills Harbor – Safety Services Building--Sunapee Harbor-Tilton Park

Name of Organization:

Project Sunapee and Sunapee Middle High School
This Organization is: Non-Profit – Political – Private (N/A for profit companies)

Megan Reed
Name of Duly Authorized:

Mailing Address: 10 North Rd

Sunapee, NH 05782

Daytime Phone: 603. 763. 5615 Evening Phone: 603. 381. 7053

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: Sat. Aug 27, 2022 Time: From: 9am To: 11am

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

We will "launch" 1000-1500 rubber ducks from the bridge behind the Quack Shack into the Sugar River. Ducks will "race" to a finish line before the dam. Students will be in the water in kayaks to move ducks along and ensure they are all out of the river when we are done. This will be our 7th race in this format. Usually we go every other year, but this is a catch up year because of COVID.

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.

- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.

- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on 40 # of people and 20 # of vehicles attending our event.

Signature of Responsible Individual Morgan Reed Date 4.20.22

Approved by Chief of Police _____ Date _____

of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable) _____ Date _____

[Signature] 4/22/22
Approved by Fire Chief (if applicable) _____ Date _____

Approved by Highway Director (if applicable) _____ Date _____

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) _____ Date _____

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

Barbara Vaughn

From: David Cahill <david.cahill@sunapeepd.com>
Sent: Friday, April 22, 2022 6:56 AM
To: Barbara Vaughn; John H. Galloway
Subject: [EXTERNAL]RE: Message from KM_958

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Barb, This is an annual event and I have no objection. The event has minimal impact on traffic or community.
Thank you
D. Cahill

From: Barbara Vaughn [mailto:frontdesk@town.sunapee.nh.us]
Sent: Wednesday, April 20, 2022 12:07 PM
To: david.cahill@sunapeepd.com; John H. Galloway
Subject: FW: [EXTERNAL]Fwd: Message from KM_958

Please review the attached Use of Facilities from Meagan Reed to hold the annual duck race on Saturday, August 27th and either come in to sign or send an email of approval.

Barbara Vaughn
Administrative Assistant
23 Edgemont Road
Sunapee, NH 03782
603-763-2212
frontdesk@town.sunapee.nh.us

From: Meagan Reed <mreed@sunapeeschools.org>
Sent: Wednesday, April 20, 2022 11:58 AM
To: Barbara Vaughn <frontdesk@town.sunapee.nh.us>
Subject: [EXTERNAL]Fwd: Message from KM_958

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park - Dewey Beach - Georges Mills Harbor –
Safety Services Building--Sunapee Harbor-Tilton Park

Name of Organization:

LAKE SUNAPEE ROWING CLUB

This Organization is: Non-Profit – Political –Private (N/A for profit companies)

NON-PROFIT

Name of Duly Authorized:

BRENDA BALENGER

Mailing Address: 84 SARGENT ROAD

SUNAPEE NH 03782

Daytime Phone: 603-481-2166

Evening Phone: Same

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: MAY-OCTOBER-SEE Time: From: _____ To: _____
ATTACHED INFO

Please describe the complete details of the event:(If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

Use of Georges Mills Public Boat Launch to access
the lake for rowing purposes

I/We acknowledge understanding the following restrictions:

- (1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.
- (2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.
- (3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on _____ # of people and _____ # of vehicles attending our event. *see attached*

Signature of Responsible Individual *BB Balg* Date *11 APRIL 2020*

Approved by Chief of Police _____ Date _____
of Officer(s) will be assigned to event at applicant's expense: _____

Approved by Recreation Director (if applicable) _____ Date _____

Approved by Fire Chief (if applicable) _____ Date _____

Approved by Highway Director (if applicable) _____ Date _____

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen) _____ Date _____

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

LAKE SUNAPEE ROWING CLUB – 2022 Application to use Georges Mills Town Beach

Contact: Brenda Balenger, President, 481.2166, and Faith Reney, Secretary, 763.5171

Lake Sunapee Rowing Club

PO Box 287

New London, NH 03257

www.LakeSunapeeRowing.org

GENERAL INFORMATION

This will be LSRC's 15th year on the water. We are a Non-Profit Charitable Organization recognized by the State of NH, and a 501(c)(3) recognized by the federal government serving the Sunapee area residents with membership open to all. We charge a nominal membership fee of \$150 per year which covers the costs such as the safety launch and safety equipment, boat yard fees, purchase, repair, and maintenance of rowing shells, insurance, registration of boats and coaching fees. An annual fund of \$500 from fund raising efforts is set aside for rowers in need of financial aid.

We provide athletic fit-for-life and competitive opportunities for adults and students. An advantage of our formal rowing sessions is the presence of certified, commercially licensed coaches in a safety launch providing optimum personnel and equipment for safety purposes.

Our fundraising also supports our long-standing adaptive program for students and adults who are mentally and/or physically disabled to row with the club. Staffed entirely by volunteers who are rowers and non-rowers alike, we meet with the disabled athletes once a week for 12 weeks in the summer and fall. Some of our adaptive rowers compete nationally in Philadelphia.

LSRC members also participate in community events such as Love Your Lakes Day, the Sunapee Green Up Day, and we continue to maintain two miles of road-side cleanup on Route 11 through the spring, summer, and fall seasons.

Please see the following information regarding our calendar and schedule. The dates have only been changed from last year to accommodate the calendar. As the past five years, we will continue to use the Exit 12 Park and Ride for non-resident parking. Sunapee residents with parking stickers will provide rides to the non-residents on their way to the Georges Mills town beach.

We thank you for your time and consideration and appreciate your continued support as we look forward to providing rowing and coaching to the Sunapee area.

General Information

- * Community rowing club with 35 - 50% of our members Sunapee town residents
- * Open to all ages and abilities with rowers from ages 14-78
- * Club has liability and equipment insurance
- * Coaches are certified with NH commercial licenses
- * Safety conscious - we use coaching launches equipped with safety kits and life jackets

HOURS Monday - Friday 5:45 AM - 8:30 AM; 9:30 AM - 11:00 AM
Tuesday, Thursday 6:00 - 8:00 PM
Sunday 6:00 AM - 8:30 AM

NEW THIS YEAR – We would like to increase our hours to include Saturday mornings from 5:45 AM - 8:30 AM and Monday and Wednesday evenings from 6:00 to 8:00 pm. We have found that there are very few people using the public area on weekend mornings with the exception of one or two people fishing or using the boat launch area to launch a fishing boat. In the evenings we would like to be able to increase our programming to include Adaptive rowing separately from our regular Tuesday and Thursday evenings to allow us to serve additional athletes.

JUNIORS Spring Season: Monday - Friday, 4 - 6 pm, May 2 to June 11
Fall Season: Monday - Friday, 4 - 6 pm, Aug 16 to Oct 31

MASTERS Spring Season: Monday - Friday, 5:45 AM - 8:30 AM, May 2 to June 3
Summer Sessions:
June 6 - July 1
July 4 - July 29
Aug 1 - Aug 26
Fall Season: Monday - Friday, 5:45 AM - 8:30 AM, Aug 29 to Oct 28

PARKING

Park and Ride, Exit 12, New London, unlimited spaces. Non-residents will park at the Park and Ride and a pre-determined Sunapee resident will shuttle them to Cooper Street, and return them back to the Park and Ride at the end of practice.

NEW THIS YEAR - We would like to ask that Adaptive athletes rowing with us be allowed to park in non-handicapped parking spots if the handicapped spots are filled regardless of whether they have a Town of Sunapee sticker. We have several athletes who need to be close to access the beach.

BOAT STORAGE - Rowing shells are kept on racks at 16 Cooper St, Barbara & Don Dupont's property, for which rent is paid monthly. The LSRC coach's safety launch is stored at Sue Cobb's slip at 32 Maple Street, Georges Mills, for which rent is paid for the season. The coach's launches are 12 ft. aluminum boats with 15 hp motors.

NEW THIS YEAR: We would like to be able to store 1 or 2 boats on the top of the boat rack that has been empty for several years. We would cable them to the rack in the same fashion as the canoes have been so they will only be accessed by LSRC rowers. This will only apply if the rack is not utilized by the town for other purposes.

LAUNCHING - The rowers launch off the point of land on the north end of the town beach. Rowers carry boats from the storage area to the launch site. Coach talks with the rowers for a few minutes and then the boats are launched. The approximate time from arrival to on-the-water is 15-20 minutes. The same process applies for returning to shore and storing the boats.

INSURANCE - The club has liability insurance through US Rowing, the national governing body for the sport. Equipment insurance is purchased privately. A rider of the club's Liability insurance is attached to this application.

LOW NOISE LEVEL - The first mile and a half from the beach out toward Tilson's Point is our warmup stretch. The coxswains have head phones, speak in normal tones, and the boats have small speakers under rowers' seats. Approximate warm up time is 10-15 minutes. The coaches speak from coach's launch and make an effort to control their volume. Our coaches are careful to speak quietly directly toward the boats and not toward the shoreline when at all possible. We intend to be good neighbors.

Thanks in advance for your support of LSRC.

Brenda Balenger & Faith Reney
Lake Sunapee Rowing Club

Lake Sunapee Rowing Club

2022 Membership Application / Program Registration

Programs

For more information, contact Brenda at (603) 481-2166 or info@lakesunapeerowing.org

Coached Sessions

Mornings (5:45 – 7:30 AM) – Experienced rowers, with coach's approval
Minimum of 5 rowers required for each session.

Session 1: May 2 – June 3 (M/W/F)	\$150 / \$220	_____
Session 2: June 6 – July 1 (M/T/Th/F)	\$170 / \$220	_____
Session 3: July 4 – July 29 (M/T/Th/F)	\$170 / \$220	_____
Session 4: Aug. 1 – Aug. 26 (M/T/Th/F)	\$170 / \$220	_____
Session 5: Aug. 29 – Oct. 28 (M/W/F)	\$150 / \$220	_____

"Evenings" (6:00 – 8:00 PM Tu/Th, 6:00 – 8:00 AM Sundays)
Minimum of 5 rowers required for each session.

Session 1: June 7 – July 3 (Novices)	\$150 / \$185	_____
Session 2: July 5 – July 31	\$150 / \$185	_____
Session 3: Aug. 2 – Aug. 28	\$150 / \$185	_____

Private Lessons

Sculling Lessons (1 1/2 hours) – Times to be arranged via email

Individual	\$50 pp	_____
2 people	\$40 pp	_____
4 people	\$25 pp	_____
Package of 3 lessons (Min. 2 people)	\$75 pp	_____

Total

Notes:

- Refunds only for cancellations of programs by LSRC.
- Drop in rowers will be charged \$20 per session

Novices: Two ways to get started.

1. Join the first "evening" coached session
2. Row with a mentor for four 1-hour sessions after joining the LSRC. Times will be based on mutually agreed upon schedules.

Donation

In addition to my dues and session fees, a tax-deductible donation of \$_____ is included for the ☐ Equipment fund or ☐ Scholarship fund. Thank you!

Complete registration form and mail your check to:
Lake Sunapee Rowing Club, PO Box 287, New London, NH 03257

Lake Sunapee Rowing Club

2022 Membership Application / Program Registration

Personal Details

Name:			
Address:			
City:		State:	Zip Code:
Phone	(Cell)	(Home)	(Work)
Email:			
Birthdate:		Gender:	Pronouns:
USRowing #:		(Club code is HVVU4)	Expiration:

Membership Application

Membership Type:	☐ New Member	☐ Renewal
Experience Level:	☐ Novice	☐ Experienced Rower
Annual Dues		
Individual Membership	\$150	_____
Family Membership	\$200	_____
Non-Rowing Membership	\$25	_____

Waivers

Safety Video:

Watch the USRowing safety video at www.youtube.com/watch?v=Rx5SUE_RdgQ and initial here after viewing. _____

Media Release:

I hereby authorize and give my full consent to Lake Sunapee Rowing Club to copyright and/or publish any and all photographs, videotapes and/or film in which I appear while attending rowing sessions. Lake Sunapee Rowing Club may transfer, use, or cause to be used these photographs, videotapes or films for any exhibitions, public displays, publications, commercials, art and advertising purposes and television programs without limitations or reservations.

Signature and Date (Signature of parent if rower is under 18 years of age)

Stay Connected

Sign up for email notifications via MailChimp and follow us on Facebook.
Info is located on the bottom of every page of the LSRC website.

To: Shannon Martinez
Town Manager, Sunapee

Re: Lake Sunapee Rowing Club

Dear Shannon,

I am a huge supporter of the Lake Sunapee Rowing Club (though I have never actually rowed with them). I have rowed on Lake Sunapee in my own single for years. There is no better way to be out on the lake – quiet, non-invasive in every way, and moving swiftly along the water.

I also spend my summers in a house on the lake, that is in Herrick Cove (and in family home in Sunapee at Breidablik Road). It is a total pleasure to see the LSRC shells go by, usually early in the morning or late in the day. They are not out when the lake is crazy with motor boats, and their sleek and rhythmic passage is a sheer pleasure to watch. We all love seeing people using and enjoying the lake when rowing with LSRC.

LSRC gives so many people the access to this terrific way to stay fit and in tune with the lake environment. Allowing the Club to access the lake from their property in Georges Mills, along the town beach, is critical for the Club to exist. Their hours of town beach use rarely are at times when there are beach users present.

Please continue to permit the Lake Sunapee Rowing Club to use the Georges Mills town beach to launch their shells.

Thank you

Midge Eliassen
95 Trow Hill Road
Sunapee

Proclamation

53rd ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

May 1 - May 7, 2022

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, We the Board of Selectmen of Sunapee, NH do recognize the week of May 1 through May 7, 2022, as Municipal Clerks Week and further extend appreciation to our Municipal Clerk, Betty H. Ramspott and her Deputy Joshua Boone and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the Communities they represent.

Dated this _____ day of _____, 2022

Josh Trow - Chairman of the Board of Selectman:

Attest: _____



TOWN OF SUNAPEE
WATER & SEWER COMMISSION
P.O. Box 347, Sunapee, New Hampshire 03782-0347
(603) 763-2115

The Sunapee Water & Sewer Commission is proposing that the Water Department has several important projects in the works that could make good use of any of the Local Fiscal Recovery Funds in the amount of \$365,050 received and to be received by the Town of Sunapee. The following proposed projects are qualifying in accordance with the stipulated uses for these ARPA funds and would serve to maintain the viability of Sunapee's public water infrastructure for the future.

The Commission has chosen an Engineering firm to design the replacement of the 5 water mains that cross Route 11.

The next phase of this replacement will be to have the engineer oversee bidding, selection of the construction firm and construction engineering of the crossing replacements.

These crossings are an important investment in Sunapee's water infrastructure that is necessary to maintain an adequate level of service for many water customers and be proactive in replacing these high risk of failure assets.

ESTIMATED COST:

\$443,896

BASED UPON SUNAPEE WATER DEPARTMENT'S ASSET MANAGEMENT PLAN

Any remaining funds, if costs come in lower than anticipated, could be utilized to start the design engineering for replacing approximately 17,000 lineal feet of 100 plus year old cast iron water mains in Sunapee: