

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Tuesday, September 7, 2021

- **If citizens have input for the Board/Committee please submit to Donna Nashawaty, Town Manager at donna@town.sunapee.nh.us no later than 3:30 pm on the day prior to the meeting.**

1. REVIEW OF ITEMS FOR SIGNATURE:
CZC's:

2. APPOINTMENTS
7:00PM-Scott Hazelton, Discussion about Harbor Parking

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Use of Facilities-7/16/22-Center for the Arts, Sunapee Harbor
- SIGN MS1
- Non-Public Session RSA 91-A:3, II b-New Sunapee Town Manager: Next Steps**

5. CHAIRMAN'S REPORT

6. TOWN MANAGER REPORTS

- Finance Department Retirement
- Monthly Expenditure and Revenue Reports

7. UPCOMING MEETINGS:

09/08-5:00PM-Energy Committee, Town Meeting Room
09/09-7:00PM-Planning Board, Town Meeting Room
09/14-5:30PM-Recreation Committee, Town Meeting Room
09/16-6:30PM-Abbott Library Trustees, Abbott Library
09/16-7:00PM-Planning Board Master Plan, Town Meeting Room
09/20-8:00AM-Board of Selectmen Non-Public, Town Meeting Room



"Enriching lives and building community through the Arts!"

August 4, 2021

Board of Directors

Jean Connolly, Chair
New London

Sandy Wells, Secretary
North Sutton

Debbie Lang, Treasurer
South Sutton

Bethany Balford
New London

Wally Borgen
New London

Susan Elliott
New London

Mary Carol Fowler
New London

Barbara Hunting
New London

Jean Kjellman
Sunapee

Susie Lowe Stockwell
South Sutton

Angela Tarleton
Warner

Kevin Tarleton
Warner

Thomas Tuthill
Newport

Sunapee Selectboard

RE: Arts on the Green

Thank you for 2021 and Request to use Sunapee Harbor Green July 16th, 2022

Dear Selectboard,

We would like to thank you for allowing us to, once again, hold *Arts on the Green* in Sunapee Harbor on Saturday, July 17th. Despite the morning rain, the show was successful, and people commented on how nice it was. Both the vendors and people attending had a delightful day.

As you know, this show raises funds for free arts programs, scholarships, and teacher grants which are offered throughout the year, to residents in the Lake Sunapee Region.

Under separate cover we have sent a \$100 donation as a token of our appreciation to the town for their help with this event.

We also request your approval of our 2022 date, July 16th, to once again, hold the show in the Harbor, in the same way it has been previously done.

We understand that we will work with the Town and the Police Department to ensure the safety and enjoyment of those in the Harbor that day.

Our application is submitted here, and a certificate of liability will be sent by Colby-Insurance, New London once the date is confirmed.

We hope this will once again, be a nice addition for residents and visitors to Sunapee Harbor.

Please contact me with any questions or concerns, or if there is anything else you require.

Sincerely,

Sharon Paquette
Program Manager
Center for the Arts, Lake Sunapee Region
spaquette@cfnh.org

All donations are fully tax deductible Tax ID #86-1053299

P O Box 872
New London, NH 03257
603.526.4444
info@centerfortheartsnh.org
www.CenterForTheArtsNH.org

APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One): BenMere/Bandstand – Coffin Park - Dewey Beach - Georges Mills Harbor –
Safety Services Building – Sunapee Harbor – Tilton Park

Name of Organization:

Center for the Arts - Lake Sunapee Region
This Organization is: Non-Profit – Political – Private (N/A for profit companies)

Non-Profit

Name of Duly Authorized:

Sharon Paquette

Mailing Address:

PO Box 872

New London, NH 03257

Daytime Phone: 603-526-4444 Evening Phone: _____

603-344-5695 Sharon

I/We hereby apply for permission to use the above circled Town facility on:

Event Date: July 16th, 2022 Time: From: 8⁰⁰ - 6⁰⁰ pm To: Event is 10⁰⁰ Am to 4⁰⁰ pm

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

Attached is a review of previous shows
& plans for 2022.

* participating artists vary each year but are juried
in to the show to keep the quality of the show high.

I/We acknowledge understanding the following restrictions:

(1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.

(2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.

(3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on # of people and # of vehicles attending our event.

Signature of Responsible Individual

Date 8/4/21

Approved by Chief of Police

Date

 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Approved by Fire Chief (if applicable)

Date 1/10/21

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on * # of people and ** # of vehicles attending our event.

Signature of Responsible Individual

Date 8/4/2021

Approved by Chief of Police

Date 9-2-21

 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Approved by Fire Chief (if applicable)

Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

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The Center for the Arts, Lake Sunapee Region
Arts on the Green Review of Show and 2022 Plans

Arts on the Green is a fine arts and crafts show held to raise funds for free arts programs in the Lake Sunapee Region, throughout the year, as well as scholarships for local students and grants for teachers in our schools.

This show has been running smoothly for the past ten years and is an event that visitors and residents look forward to attending. We feel it is a positive addition to our region, contributing to the quality of life for residents and visitors.

We appreciate the cooperation of the Town of Sunapee and the Sunapee Police Department to allow this show to take place in Sunapee Harbor, one of the most beautiful places in our region. We would like your approval to host the show next year on July 16th from 10-4 (set up 8-5 as in previous years).

We are aware that July is a busy time in the Harbor and are happy to work with the town and police, in any way we can, to ensure the safety of those enjoying the Harbor that day, and to be sure everything runs smoothly.

Below is a summary of the last few years of the show in Sunapee Harbor. Please contact me with any questions or comments you may have, or if you need any more information about the 2022 event.

With appreciation,
Sharon Paquette, Program Manager
Center for the Arts



2019:

The 8th annual show took place in Sunapee Harbor on July 13th 10-4.

18 Artists displayed their works on the Sunapee Harbor Green near the Marina/Restrooms, and 5 on the Riverway Green in front to the Wild Goose Store. *Center for the Arts* Volunteers helped artists set up and take down their tents and shuttled their cars to parking on River Road, and the LSPA Knowlton House, which was available. They also helped artists and visitors throughout the day to make sure the show ran well. Artists were scheduled for drop off and pick up before and after the show, and this was supervised by the Police Department. At the end of the show, volunteers also made sure the grounds were free of any trash. All in all, the show was well attended, the feedback was all positive, and the day went smoothly.

2020:

The 9th show took place, as above, on July 18th 10-4 with safety accommodations made due to Covid-19.

All artists were screened before setting up, masks and social distancing signage was posted, masks and hand sanitizer was available at all tents and information tables. Due to Covid, we reduced the numbers of artists in held this year as well. We once again had many volunteers ready to help the artists, and visitors at the show.

In spite of the virus situation the show was successful and went smoothly.

2021:

The 10th show took place despite the morning inclement weather, on July 17th from 10-4 with minor safety accommodations made for Covid-19. We had fifteen artists signed up but six withdrew the day of the event because of weather. Seven artists displayed their works on the Sunapee Harbor Green near the Marina/Restrooms, and 2 on the Riverway Green in front of the Wild Goose Store. *Center for the Arts* Volunteers helped artists set up and take down their tents and shuttled their cars to the upper parking lot above the gazebo as directed by the police. They also helped artists and visitors throughout the day to make sure the show ran well. Artists were scheduled for drop off and pick up before and after the show, and this was supervised by the Police Department. At the end of the show, volunteers also made sure the grounds were free of any trash. All in all, the show was well attended, the feedback was all positive, and the day went smoothly.

2022 Plans

We are planning the same show as above, with no more than 20 artists in total. We are in hopes that next year will be virus free and no accommodations will need to be made. However, we are prepared to have additional volunteers as needed to ensure the safety of visitors and the success of the event and will work with the town and police department on any adaptations of these plans.