

SUNAPEE BOARD OF SELECTMEN
MEETING AGENDA
6:30PM Town Office Meeting Room
Monday, March 23, 2020

- Covid-19 Update
- Election of Officers
- Committee Assignments

CIP (Capital Improvement Program)
CROWTHER CHAPEL
FIREWARDS
HIGHWAY SAFETY
LSPA
PLANNING
SCENIC BYWAYS
SCHOOL ABC REP
UVLSRPC

1. REVIEW OF ITEMS FOR SIGNATURE:

CZC's:

Parcel ID: 0235-0083-0000 Andrew & Angela Neilson, 6 Samoset Road

Parcel ID: 0133-0026-0000 Royce Enterprises, LLC, 5 Garnet Street

Parcel ID: 0136-0018-0000 James & Brenda Shinn, 314 Lake Avenue

Parcel ID: 0146-0031-0000 Stephen & Patricia Healey, 95 Upper Bay Road

Parcel ID: 0138-0006-0000 Dwight & Helene Churchill, 110 Edgemont Road

DRIVEWAY PERMIT:

Parcel ID: 0218-0006-0000 David Serrentino, 87 Sargent Road

LAND DISTURBANCE BOND:

Parcel ID: 0133-0025-0000 Royce Enterprises, LLC, 5 Garnet Street

SIGN PERMIT:

Parcel ID: 0237-0006-0000 Harding Hill Farm, LLC. 545 Stagecoach Road

2. APPOINTMENTS

7:00PM-Girl Scout Troop 51260 Bronze Project

7:15PM-Scott Brown, Request to Waive Late Tax Bill Interest

3. PUBLIC COMMENTS:

4. SELECTMEN ACTION

- Springfield Transfer Station Agreement
- Approve 2020 Pay Table
- Suzanne Tether, Abbott Library Alternate Resignation Letter
- Tax Deeding Waivers
- Request to Waive Tax Bill Interest
- Temporary Leave Policy

- Approve LSPA Milfoil Grant
- Use of Facilities-Various Dates-Lake Sunapee Methodist Church, Gazebo

5. CHAIRMAN'S REPORT

- Thanks to 3/10 election workers & volunteers
- Clarification on "3/5 majority vote required" language on election ballot
- Share lessons learned from 3/10 election
- Share feedback on Town Annual Report
- Update on status of Capital Improvements Program Committee
- Discuss whether to invite the School Board and Water & Sewer Commission to a joint meeting to discuss town-wide matters and priorities

6. TOWN MANAGER REPORTS

Monthly Revenue & Expenditures Reports

7. UPCOMING MEETINGS:

04/02-7:00PM-Zoning Board, Town Meeting Room
04/06-Board of Selectmen, Town Meeting Room
04/07-Energy Committee, Town Meeting Room
04/09-Planning Board, Town Meeting Room

Vision ID: 296

Account # 3427

MAP ID: 0106/ 0017/ 0053/ /

Bldg #: 1 of 1

Bldg Name:

Sec #: 1 of 1 **Card** 1 of 1

State Use: 1014

Print Date: 10/17/2019 14:41

CURRENT OWNER		TOPO.		UTILITIES		STRT/ROAD		LOCATION		CURRENT ASSESSMENT				2413 SUNAPEE, NH VISION								
BROWN REVOC TRUST, SCOTT E PO BOX 105 ELKINS, NH 03233 Additional Owners:		4	Rolling			1	Paved	7	Waterfront	Description	Code	Appraised Value	Assessed Value									
										RESIDNTL	1014	68,000	68,000									
SUPPLEMENTAL DATA										Total				68,000	68,000							
Other ID: 0106-0017-0053		PP		LAKE FRON		LOT DEPTH		MULTIPLE														
SEPTIC APPR																						
UTILITY																						
DES PERMITS																						
Routing # 0068																						
SUBDIVISION																						
GIS ID: 0106-0017-0053																						
ASSOC PID#																						
RECORD OF OWNERSHIP		BK-VOL/PAGE		SALE DATE		q/u		w/i		SALE PRICE		V.C.		PREVIOUS ASSESSMENTS (HISTORY)								
BROWN REVOC TRUST, SCOTT E SWIGGETT, ROBERT L		2003/436 1311/0705		03/31/2017 06/06/2002		Q		I		72,000		00		Yr.	Code	Assessed Value	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value
														2019	1014	68,000	2018	1014	68,000	2018	1014	68,000
Total:														68,000		Total:		68,000	Total:		68,000	
EXEMPTIONS				OTHER ASSESSMENTS								This signature acknowledges a visit by a Data Collector or Assessor										
Year	Type	Description	Amount	Code	Description	Number	Amount	Comm. Int.														
Total:																						
ASSESSING NEIGHBORHOOD												APPAISED VALUE SUMMARY										
NBHD/ SUB		NBHD Name		Street Index Name		Tracing		Batch		Appraised Bldg. Value (Card)								0				
0001/A										Appraised XF (B) Value (Bldg)								0				
										Appraised OB (L) Value (Bldg)								68,000				
										Appraised Land Value (Bldg)								0				
										Special Land Value								0				
										Total Appraised Parcel Value								68,000				
										Valuation Method:								C				
										Adjustment:								0				
										Net Total Appraised Parcel Value								68,000				
BUILDING PERMIT RECORD												VISIT/ CHANGE HISTORY										
Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp.	Date Comp.	Comments	Date	Type	IS	ID	Cd.	Purpose/Result								
									04/20/2017			MP	AC	ADMIN DATA ENTRY								
									07/24/2015			NB	FR	IN FIELD REVIEW								
									06/05/2012			MP	ZC	ZONING CHANGE								
									09/10/2004			DG	ML	MEASURE & LIST								
LAND LINE VALUATION SECTION																						
B #	Use Code	Use Description	Zone	D	Front	Depth	Units	Unit Price	I. Factor	S.A.	Acre Disc	C. Factor	ST. Idx	Adj.	Notes- Adj.	Special Pricing		S Adj Fact	Adj. Unit Price	Land Value		
1	1014	Boat Slip	VC				0 SF	0.00	1.0000	5	1.0000	1.00		0.00			Spec Use	Spec Cate	.00	0.00	0	
Total Card Land Units:								0.00	AC	Parcel Total Land Area: 0 AC								Total Land Value:				

Property Location: GMBC LAKE AVE
 Vision ID: 296

Account # 3427

MAP ID: 0106/ 0017/ 0053/ /

Bldg Name:

State Use: 1014

Bldg #: 1 of 1 Sec #: 1 of 1 Card 1 of 1

Print Date: 10/17/2019 14:41

CONSTRUCTION DETAIL				CONSTRUCTION DETAIL (CONTINUED)								
Element	Cd.	Ch.	Description	Element	Cd.	Ch.	Description					
Model	00		Vacant									
				MIXED USE								
Code		Description		Percentage								
1014		Boat Slip		100								
				COST/MARKET VALUATION								
Adj. Base Rate:				0.00								
Net Other Adj:				0.00								
Replace Cost				0								
AYB												
EYB				0								
Dep Code												
Remodel Rating												
Year Remodeled												
Dep %												
Functional ObsInc												
External ObsInc												
Cost Trend Factor				1								
Condition												
% Complete												
Overall % Cond												
Apprais Val												
Dep % Ovr				0								
Dep Ovr Comment												
Misc Imp Ovr				0								
Misc Imp Ovr Comment												
Cost to Cure Ovr				0								
Cost to Cure Ovr Comment												
OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)												
Code	Description	Sub	Sub Descript	L/B	Units	Unit Price	Yr	Gde	Dp Rt	Cnd	%Cnd	Apr Value
SLP3	SLIP GM 16			L	16	4,250.00	2005		0		100	68,000
BUILDING SUB-AREA SUMMARY SECTION												
Code	Description			Living Area		Gross Area		Eff. Area		Unit Cost		Undeprec. Value
Ttl. Gross Liv/Lease Area:					0	0		0				





TOWN OF SUNAPEE
23 Edgemont Road
Sunapee, New Hampshire 03782-0717
Phone: (603) 763-2212 Fax: (603) 763-4925

**AGREEMENT FOR THE USE OF THE TOWN OF SUNAPEE
TRANSFER RECYCLING FACILITY**

This agreement is made between the Town of Sunapee and the Town of Springfield by their respective Boards of Selectmen. The purpose of this agreement is for the use of the Transfer Recycling Facility owned by the Town of Sunapee, by the residents and taxpayers of Springfield.

The Board of Selectmen of Springfield agrees to pay the Town of Sunapee \$119,376 in four quarterly payments of \$29,844. The total sum is 25% of the 2020 Transfer Station operating budget of \$558,246 (\$139,562) less \$20,186 which is 25% of the \$80,743 (2019 Revenue) received from the sale of recycled items and the sale of "open-top" tickets. This agreement is to be renewed annually.

Joshua Trow

Suzanne Gottling

John Augustine

Frederick C. Gallup

Shane Hastings

Richard B. Dondell

Jamara Butcher

Date Approved

Board of Selectmen
Town of Sunapee

January 27, 2020
Date Approved

Board of Selectmen
Town of Springfield

March 13, 2020

To the Selectboard
Town of Sunapee
Sunapee, NH

Thank you for the opportunity to serve as an alternate Trustee of the Abbott Library Board over the past two years. Because the voters of Sunapee elected me to a three year term as an Abbott Library Trustee on March 10, 2020, I hereby resign my appointment as Alternate to said Board. I look forward to working with Mindy Atwood and the other trustees.

Very truly yours,
Suzanne Tether

A handwritten signature in blue ink that reads "Suzanne Tether". The signature is fluid and cursive, with the first name being more prominent.

11 Heritage Drive

Sunapee, NH 03782



TOWN OF SUNAPEE
TOWN CLERK & TAX COLLECTOR

MEMORANDUM
February 26, 2020

To: The Board of Selectmen

From: Betty H. Ramspott, Town Clerk & Tax Collector

Subject: Tax Deeding

Attached you will find a list of unredeemed liens for 2017.

Please Note! If I do not hear from you before April 20, 2020. I will assume that your desire is to deed the property to The Town of Sunapee. I will need a deed waiver signed by a majority of selectmen prior to this date for those properties you choose not to deed.

If you have any questions, please feel free to contact me.

DEED LIST

1116 2017	ABBOTT II DUANE C 3 CAREY RD SUNAPEE, NH 03782	0119-0004-0001 3 CARY FARM RD	<i>No Mortgage</i>	
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	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
4/16/2018	\$2,634.83	\$799.04	\$0.00	\$3,433.87
Account Totals	\$2,634.83	\$799.04	\$0.00	\$3,433.87

2678 2017	BLY SR RICHARD H & RAYLENE M 127 EDMONT RD SUNAPEE, NH 03782	0137-0011-0000 127 EDMONT RD	<i>Mortgage</i>	
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	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
4/16/2018	\$1,324.85	\$480.21	\$44.00	\$1,849.06
Account Totals	\$1,324.85	\$480.21	\$44.00	\$1,849.06

2864-21 2017	CHAPMAN LARRY 637 ROUTE 103 SUNAPEE, NH 03782	0147-0021-0000 ROUTE 103	<i>Private Individual Mortgage</i>	
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	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
4/16/2018	\$58.45	\$19.88	\$44.00	\$122.33
Account Totals	\$58.45	\$19.88	\$44.00	\$122.33

2864 2017	CHAPMAN LARRY 637 ROUTE 103 SUNAPEE, NH 03782	0147-0022-0000 637 ROUTE 103	<i>//</i>	
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	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
4/16/2018	\$2,579.28	\$934.90	\$44.00	\$3,558.18
Account Totals	\$2,579.28	\$934.90	\$44.00	\$3,558.18

0218-0012-0002 2017	CURRAN JENNIFER 96 NORTH RD SUNAPEE, NH 03782	0218-0012-0002 96 NORTH RD	<i>No Mortgage 1 Judgement</i>	
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	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
4/16/2018	\$4,609.66	\$1,670.84	\$44.00	\$6,324.50
Account Totals	\$4,609.66	\$1,670.84	\$44.00	\$6,324.50

1436 2017	DAVIS MICHAEL & BERNICE PO BOX 185 GEORGES MILLS, NH 03751-0185	0203-0009-0000 136 PROSPECT HILL RD	<i>Mortgage</i>	
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	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
4/16/2018	\$385.19	\$139.62	\$44.00	\$568.81
Account Totals	\$385.19	\$139.62	\$44.00	\$568.81

2853 2017	GUIMOND HERBERT & KANE BONNI 6723 S 91ST EAST AVE TULSA, OK 74133	0147-0033-0001 59 HAMEL RD	<i>On going sale</i>	
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	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
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4/16/2018

\$224.25

\$81.28

\$44.00

\$349.53

Account Totals

\$224.25

\$81.28

\$44.00

\$349.53

5450
2017LACLAIR ANNE
38 WILDERNESS PARK RD
SUNAPEE, NH 037820239-0001-0002
38 WILDERNESS PARK RD*No mobile home
ongoing issue***TAX****INTEREST****FEES****TOTAL**

4/16/2018

\$278.77

\$101.04

\$44.00

\$423.81

Account Totals

\$278.77

\$101.04

\$44.00

\$423.81

59
2017M&M REALTY TRUST
7 ROCK ST
WOBURN, MA 018010234-0027-0000
120 NEW PROVINCE RD*No mortgage***TAX****INTEREST****FEES****TOTAL**

4/16/2018

\$5,642.58

\$233.79

\$0.00

\$5,876.37

Account Totals

\$5,642.58

\$233.79

\$0.00

\$5,876.37

3854
2017MICHAUD GILMAN E
8 SUNSHINE CT
NEWPORT, NH 037730239-0001-0008
22 WILDERNESS PARK RD*No mobile home
ongoing issue***TAX****INTEREST****FEES****TOTAL**

4/16/2018

\$202.86

\$73.53

\$44.00

\$320.39

Account Totals

\$202.86

\$73.53

\$44.00

\$320.39

3446
2017SEALE III EVERETT
12 GLENWOOD DR
SUNAPEE, NH 037820233-0009-0000
12 GLENWOOD DR*Private Individual
Mortgage***TAX****INTEREST****FEES****TOTAL**

4/16/2018

\$802.59

\$290.91

\$44.00

\$1,137.50

Account Totals

\$802.59

\$290.91

\$44.00

\$1,137.50

255-345
2017SIMMONS RICHARD D
50 SCHOOLHOUSE RD
NEWPORT, NH 037730233-0010-0000
18 GLENWOOD DR*No Mortgage***TAX****INTEREST****FEES****TOTAL**

4/16/2018

\$426.31

\$154.52

\$44.00

\$624.83

Account Totals

\$426.31

\$154.52

\$44.00

\$624.83

3922
2017VINAL DANIEL
43 WILDERNESS PARK RD
SUNAPEE, NH 037820239-0001-0010
43 WILDERNESS PARK RD*No mobile home
ongoing issue***TAX****INTEREST****FEES****TOTAL**

4/16/2018

\$224.25

\$81.28

\$44.00

\$349.53

Account Totals

\$224.25

\$81.28

\$44.00

\$349.53

2585
2017

WOOD EDMUND M
47 CLIFTON AVE
SAUGUS, MA 01906

0133-0068-0000
LAKE AVE

No Mortgage

	<i>TAX</i>	<i>INTEREST</i>	<i>FEES</i>	<i>TOTAL</i>
4/16/2018	\$49.58	\$17.97	\$44.00	\$111.55
Account Totals	\$49.58	\$17.97	\$44.00	\$111.55
4/16/2018	\$19,443.45	\$5,078.81	\$528.00	\$25,050.26
Report Totals	\$19,443.45	\$5,078.81	\$528.00	\$25,050.26

Donna Nashawaty

From: MIKE LALIBERTE <mike.laliberte@comcast.net>
Sent: Saturday, February 29, 2020 11:19 AM
To: Donna Nashawaty
Subject: Request for return of interest on property tax

Hi Donna -

My family and I recently moved to Sunapee - we bought a home on Pine Ridge Rd. - closing was 8/1/2019. After closing I went down to the Town Clerks office to make sure my address of record was changed to Sunapee for my vehicles. While there, I also registered to vote. Betty was very helpful and welcoming on my initial visit and 2 subsequent visits when I came back with my wife and daughter - they also re-registered vehicles and registered to vote. We all stopped in to get our town stickers for the transfer station/park (with another address confirmation).

As part of the dialog I recall that Betty had asked us all - 'where do you put your head each night to sleep' - her way of confirming this was our permanent full time address (as opposed to a secondary dwelling). We all answered that it was 103 Pine Ridge Rd in Sunapee.

Unfortunately for us this question/answer was not used to set our mailing address for tax bills. The first indication or notice of a problem came when I received a notice of tax delinquency forwarded by the P.O. from my old address. I called Betty and asked what happened and she indicated that despite our providing the current address 4 times for our cars and 3 times for registering to vote, she used the prior address from our Deed for mailing the tax bill. The P.O. didn't forward the first bill but did forward the Notice of Tax Delinquencies and Unredeemed Tax Liens.

In the conversation with Betty I asked why she would use that address and she said it was policy to do so - that the DMV and voter registration are all separate things. We also were greeted by a visit from the tax assessor - who we walked through the property and in that meeting we did confirm this was our primary residence.

So I am reaching out to you for 2 reasons - 1. to request a return of the interest I was charged on a late tax payment (we paid immediately on realizing the tax was due) and 2. to strongly suggest that the Town Clerk should amend their process and ask new residents where they want their bills mailed. In total above we confirmed our address was in Sunapee 8 times yet our prior address was used because that was on the deed.

Betty did indicate I was not the only one who had this issue - which left me to wonder why this hasn't been remedied already. A simple solution would be to make address confirmation for tax bills be a part of the dialog when a new resident comes to the Town Hall.

Janet Gibson, Register of Deeds
Sullivan County New Hampshire
LCHIP SUA054859 25.00
TRANS TAX SU016337 5,805.00

*Laliberte,
39 Bear Hill Rd
Windham, NH 03087*

WARRANTY DEED

KNOW ALL BY THESE PRESENTS, that we, MARK S. THOMPSON and ALISON ALVAREZ THOMPSON, previously known as Alison Alvarez, husband and wife, of Sunapee, New Hampshire, for consideration paid, grant to MICHAEL C. LALIBERTE and KAREN S. LALIBERTE, as joint tenants with rights of survivorship, whose present mailing address is 39 Bear Hill Road, Windham, New Hampshire 03087, with
WARRANTY COVENANTS,

A certain tract or parcel of land, with any improvements thereon, situated in Sunapee, County of Sullivan and State of New Hampshire, being Lot #17 as shown on a Plan recorded in the Sullivan County Registry of Deeds in Pocket 14, Folder 3, Number 16 entitled "Subdivision of Land of Given and Weinstein, Young's Hill Road, Sunapee, Allen V. Evans, Professional Planner" (drawn January, 1974 and revised March 12, 1974).

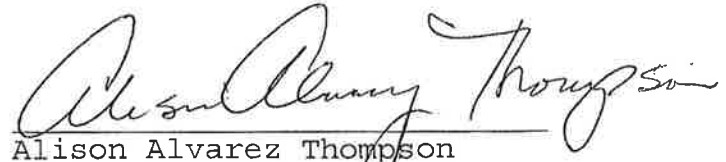
This conveyance is made subject to the Declaration of Restrictions and Covenants recorded in the Sullivan County Registry of Deeds in Volume 514, Page 340, to which reference may be had for a more particular recitation and which are incorporated herein by reference.

Meaning and intending to describe and convey all and the same premises as were conveyed to MARK S. THOMPSON and ALISON ALVAREZ by THEODORE GALLUP by warranty deed dated May 28, 2003, recorded in Volume 1373, Page 590 of the Sullivan County Registry of Deeds on June 2, 2003.

10
KSL

Signed this 1st day of August, 2019.


Mark S. Thompson


Alison Alvarez Thompson

STATE OF NEW HAMPSHIRE
SULLIVAN, SS.

August 1, 2019

Personally appeared Mark S. Thompson and Alison Alvarez Thompson, known to me or satisfactorily proven to be the persons whose names are subscribed to the foregoing instrument and acknowledged that they executed the same for the purposes therein contained.

Before me,




Notary Public/
~~Justice of the Peace~~

(Please type or print name)
My commission expires: 4-6-2021


KSL

CONSTRUCTION DETAIL				CONSTRUCTION DETAIL (CONTINUED)			
Element	Cd.	Ch.	Description	Element	Cd.	Ch.	Description
	04		Cape Cod				
el	01		Residential				
IGN/APPEAL	04		Average +10				
ies	1.75						
upancy	1						
rior Wall 1	25		Vinyl Siding				
rior Wall 2							
f Structure	03		Gable/Hip				
f Cover	03		Asph/F GlS/Cmp				
ior Wall 1	05		Drywall/Sheet				
ior Wall 2							
ior Flr 1	14		Carpet				
ior Flr 2							
t Fuel	02		Oil				
t Type	05		Hot Water				
	01		None				
il Bedrooms	04		4 Bedrooms				
il Bthrms	3						
il Half Baths	0						
il Xtra Fixtrs							
il Rooms	6						
i Style	02		Average				
hen Style	02		Average				

History

Real Estate Billing

699-699
103 PINE RIDGE RD
0231-0041-0000
LALIBERTE MICHAEL C & KAREN S
3/2/2020

TOTALS

Desc.	Tax	Interest	Per Diem	Fees
Real Estate	\$0.00	\$0.00	\$0.00	\$0.00

TOTAL OWED

\$0.00

Date	Type	Batch	Cashier	Total	Receivable	Interest	Fees	Comments
6/17/2019	Payment	CLAREMONT SA	DNUbetty	\$2,765.00	\$2,765.00	\$0.00	\$0.00	
2/21/2020	Payment	TAX	bramspott	\$2,892.00	\$2,841.29	\$50.71	\$0.00	
2/24/2020	Payment	TAX	bramspott	\$51.38	\$50.71	\$0.67	\$0.00	

TOWN OF SUNAPEE
Office of the Tax Collector
PO Box 303
Sunapee NH 03782

Hours
M,T,TH,F 8AM-5PM W 8AM-1PM

ph. (603) 763-2449

TAX YEAR	ACCOUNT	BILLING DATE	INTEREST RATE	DUE DATE												
2019	699-699	10/25/2019	0.08	12/2/2019												
MAP / PARCEL		LOCATION OF PROPERTY		AREA												
0231-0041-0000		103 PINE RIDGE RD		1.900												
OWNER OF RECORD			TAX CALCULATION													
LALIBERTE MICHAEL C & KAREN S 39 BEAR HILL RD WINDHAM NH 03087			NET TAXABLE VALUE	\$355,100.00												
			TAX RATE	\$15.93												
			TOTAL TAX	\$5,657.00												
			FIRST BILLING	\$2,765.00												
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 50%;">2019 TAX RATE PER \$1000</th> <th style="width: 50%;">ASSESSED VALUATION</th> </tr> <tr> <td>Municipal \$3.58</td> <td>Land \$68,000</td> </tr> <tr> <td>School \$7.14</td> <td>Building \$287,100</td> </tr> <tr> <td>State \$2.12</td> <td>Taxable Value \$355,100</td> </tr> <tr> <td>County \$3.09</td> <td></td> </tr> <tr> <td>TOTAL: \$15.93</td> <td></td> </tr> </table>			2019 TAX RATE PER \$1000	ASSESSED VALUATION	Municipal \$3.58	Land \$68,000	School \$7.14	Building \$287,100	State \$2.12	Taxable Value \$355,100	County \$3.09		TOTAL: \$15.93		SECOND BILLING	\$2,892.00
2019 TAX RATE PER \$1000	ASSESSED VALUATION															
Municipal \$3.58	Land \$68,000															
School \$7.14	Building \$287,100															
State \$2.12	Taxable Value \$355,100															
County \$3.09																
TOTAL: \$15.93																
Interest at 8.00% per annum after Monday, December 2, 2019.																
			PAY THIS AMOUNT	\$2,892.00												

INFORMATION TO TAXPAYERS

RSA 76:11-a Information Required. The tax bill which is sent to every person taxed, as provided in RSA 76:11, shall show the rate for municipal, local education, state education and county taxes separately, the assessed valuation of all lands and buildings for which said person is being taxed, and the right to apply in writing to the selectmen or assessors for an abatement of the tax assessed as provided under RSA 76:16

TAXPAYERS DESIRING INFORMATION REGARDING THEIR ASSESSMENTS MUST CONTACT THE BOARD OF SELECTMEN, 603-763-2212. TAXPAYERS DESIRING INFORMATION ON BILLING ERRORS MUST CONTACT THE TAX COLLECTOR, 603-763-2449.

Please make checks payable to: Town of Sunapee, NH. Mail to: Tax Collector, Town of Sunapee, P.O. Box 303, Sunapee, NH 03782.

Payment of this bill does not prevent the collection of previous unpaid taxes, nor does an error in the name of the person taxed prevent collection. If payment of this bill is made by mail: 1) Return one copy of your tax bill 2) Your copy of the tax bill plus your cancelled check will be your receipt. If this bill is paid by check or money order it is not considered paid until the check or money order is cleared.

If you are elderly, disabled, blind, a veteran or a veteran's spouse, or unable to pay taxes due to poverty or other good cause, you may be eligible for a tax exemption, credit, abatement or deferral. For details and application information, contact the selectmen's office.

PLEASE DETACH AND RETURN LOWER PORTION WITH PAYMENT. RETAIN UPPER PORTION FOR YOUR RECORDS.

TOWN OF SUNAPEE
PO Box 303, Sunapee NH 03782

MAP / PARCEL	LOCATION OF PROPERTY	TAX YEAR	ACCOUNT	DUE DATE
0231-0041-0000	103 PINE RIDGE RD	2019	699-699	12/2/2019

LALIBERTE MICHAEL C & KAREN S
39 BEAR HILL RD
WINDHAM NH 03087

PAY THIS AMOUNT
\$2,892.00



TOWN OF SUNAPEE

23 Edgemont Road

Sunapee, New Hampshire 03782-0717

Phone: (603) 763-2212 Fax: (603) 763-4925

Monday, Tuesday, Thursday, Friday 8-5; Wednesday 8-1

Town of Sunapee Temporary Policy on Leave Due to Coronavirus (COVID-19)

The safety and welfare of our employees is our top priority. To that end, we have directed each Department to implement any and all protocols possible to minimize exposure and to keep our employees safe and healthy during this difficult time. However, we know that you have concerns about the use of sick and other leave time during this crisis, and in an effort to address your concerns, we are issuing the following TEMPORARY policy on leave taken due to COVID-19. *(NOTE, however, that as both the federal and state governments pass legislation and issue new guidance, this policy is subject to change to ensure compliance).*

Upon presentation of documentation evidencing the following, you will receive your regular pay for the necessary duration of your leave and will not be required to use sick leave in any of the following situations:

- (1) You have a current diagnosis of COVID-19; OR**
- (2) You are under quarantine at the instruction of a health care provider, the Town, or a local, state or federal official in order to prevent the spread of COVID-19 ("QUARANTINE"); OR**
- (3) You are engaged in caregiving for an individual who has a current diagnosis of COVID-19 or is under QUARANTINE**

Note that the QUARANTINE period will include any time spent waiting for the results of COVID-19 testing, during which time you will likely be asked to stay home. Note also that the QUARANTINE period is meant to extend broadly to any and all situations in which one of our employees is potentially exposed to a COVID-19 case and is asked to quarantine by either the Town, a health care provider, or a local, state or federal official.

Whether your COVID-related leave falls under Section (1), (2) or (3) above, you must notify your Supervisor as well as contact HR so that we may properly process your leave and file all necessary paperwork, including with Primex if applicable. You may be required to submit documentation evidencing your fitness for duty prior to your return to work.


Lake Sunapee Protective Association
Sunapee, NH 03782

Invoice

BILL TO
Attn: Donna Nashawarty Sunapee, Town of 23 Edgemont Rd. Sunapee, NH 03782

DATE	INVOICE #
2/25/2020	20-91

01

DESCRIPTION	QTY	RATE	AMOUNT
Milfoil Grant		5,000.00	5,000.00
			

Thank you for your support!

Total	\$5,000.00
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APPLICATION FOR USE OF TOWN OF SUNAPEE FACILITIES

Area (Circle One) BenMere/Bandstand - Coffin Park - Dewey Beach - Georges Mills Harbor - Safety Services Building--Sunapee Harbor-Tilton Park

Name of Organization:

Lake Sunapee United Methodist Church

This Organization is: Non-Profit - Political - Private (N/A for profit companies)

Name of Duly Authorized:

Rev. Elisabeth R. Smith

Mailing Address:

P.O. Box 335

Sunapee, NH 03782

Daytime Phone:

603-763-4301

Evening Phone:

603-763-1398

I/We hereby apply for permission to use the above circled Town facility on:

Event Date:

April 12, 2020

Time: From:

6:00 AM

To:

7:00 AM

Also, Sundays from July 1, 2020 - September 6, 2020 7:30 AM to 8:30 AM

Please describe the complete details of the event: (If advertising please include ad or flyer)

*include a list of outside vendors that will be part of your event.

April 12 - Easter Sunrise service

July 1 - September 6 worship services

I/We acknowledge understanding the following restrictions:

(1) If this event will likely bring more than 50 people or 20 cars to the area, the applicant must first submit this application to the Chief of Police. The Chief of Police may require the applicant to hire police officer(s) for crowd or traffic control.

(2) I/We agree to abide by the Town of Sunapee's Recreation Area Ordinance, which controls conduct and uses of this area.

(3) The applicant shall indemnify and hold the Town of Sunapee, its employees, agents, and representatives harmless from any and all suits, actions, claims, in equity or at law, for damages asserted by any attendees at such function, or other third parties, resulting from the use of the premises, or from

the food and beverages served at the above-described function. In addition, in the event that the town is required to respond to any claims of any nature arising in connection with the function or the applicant's use of the premises, the applicant agrees to pay to the Town all costs, fees, charges and attorney's fees which may be incurred by the Town concerning such claims.

I/We plan on up to 25 # of people and 10 # of vehicles attending our event.

Signature of Responsible Individual

Elisabeth R. Smith

Date 3/4/20

Approved by Chief of Police

[Signature]

3-6-2020

Date

0 # of Officer(s) will be assigned to event at applicant's expense.

Approved by Recreation Director (if applicable)

Date

Approved by Fire Chief (if applicable)

[Signature]

3/18/2020

Date

Approved by Highway Director (if applicable)

Date

Signature of Approving/Denying Authority (Chairman of the Board of Selectmen)

Date

Insurance: At least ten (10) days prior to such scheduled function, the applicant shall furnish to the Office of the Sunapee Board of Selectmen written confirmation that the applicant has secured adequate liability insurance covering the event in an amount not less than \$300,000.

***Suggested \$50 contribution for non-residents**

**NO ALCOHOL ALLOWED ON TOWN PROPERTIES WITHOUT A
ALCOHOLIC CONSUMPTION ON TOWN PROPERTY PERMIT**

Monthly Budget Through February 29, 2020

	Budget	PaymentToDate	EndingBalance	% Remaining
Executive	\$0.00	\$45,085.64	(\$45,085.64)	#Div/0!
TCTC	\$0.00	\$28,371.57	(\$28,371.57)	#Div/0!
Elections	\$0.00	\$3,030.23	(\$3,030.23)	#Div/0!
Finance	\$0.00	\$31,670.03	(\$31,670.03)	#Div/0!
Assessing	\$0.00	\$0.00	\$0.00	#Num!
Legal	\$0.00	\$1,434.20	(\$1,434.20)	#Div/0!
Personnel Benefits Mgmt	\$0.00	\$5.50	(\$5.50)	#Div/0!
Planning/Zoning	\$0.00	\$4,812.05	(\$4,812.05)	#Div/0!
General Govt-B&G	\$0.00	\$28,793.06	(\$28,793.06)	#Div/0!
Cemetery	\$0.00	\$0.00	\$0.00	#Num!
Insurance	\$0.00	\$0.00	\$0.00	#Num!
Information Booth	\$0.00	\$179.08	(\$179.08)	#Div/0!
Other General Govt	\$0.00	\$2,887.51	(\$2,887.51)	#Div/0!
Police	\$0.00	\$113,929.25	(\$113,929.25)	#Div/0!
Ambulance	\$0.00	\$0.00	\$0.00	#Num!
Fire	\$0.00	\$27,683.86	(\$27,683.86)	#Div/0!
SSB	\$0.00	\$45,224.33	(\$45,224.33)	#Div/0!
Emergency Management	\$0.00	\$0.00	\$0.00	#Num!
Highway	\$0.00	\$242,250.74	(\$242,250.74)	#Div/0!
Street Lights	\$0.00	\$2,620.68	(\$2,620.68)	#Div/0!
Transfer Station	\$0.00	\$64,379.25	(\$64,379.25)	#Div/0!
Health Officer	\$0.00	\$34.27	(\$34.27)	#Div/0!
Animal Control	\$0.00	\$0.00	\$0.00	#Num!
Health Services	\$0.00	\$0.00	\$0.00	#Num!
Welfare	\$0.00	\$4,925.42	(\$4,925.42)	#Div/0!
Recreation	\$0.00	\$13,207.46	(\$13,207.46)	#Div/0!
Library	\$0.00	\$66,239.57	(\$66,239.57)	#Div/0!
Memorial Day	\$0.00	\$0.00	\$0.00	#Num!
Patriotic/Band Concerts	\$0.00	\$0.00	\$0.00	#Num!
Conservation Commission	\$0.00	\$0.00	\$0.00	#Num!
Debt - Principal	\$0.00	\$190,013.93	(\$190,013.93)	#Div/0!
Debt - Interest	\$0.00	\$17,294.21	(\$17,294.21)	#Div/0!
Debt - TAN	\$0.00	\$0.00	\$0.00	#Num!
Sum	\$0.00	\$934,071.84	(\$934,071.84)	#Div/0!

Monthly Budget Through February 29, 2020

	Budget	PaymentToDate	EndingBalance	% Remaining
Hydro	\$0.00	\$11,597.41	(\$11,597.41)	#Div/0!
Sum	\$0.00	\$11,597.41	(\$11,597.41)	#Div/0!

Monthly Budget Through February 29, 2020

Budget

PaymentToDate

EndingBalance

% Remaining

Sum

Monthly Budget Through February 29, 2020

	Budget	PaymentToDate	EndingBalance	% Remaining
<i>Grand Total</i> Grand Total		\$0.00	\$945,669.25	(\$945,669.25)

2020 Revenue Report through February 29, 2020

AccountNumber	AccountName	2018 Actual	2019 Estimated	2019 Actual	2020 Actual
01-3110-01-900	PROPERTY TAXES-CURRENT	\$0.00		\$0.00	\$0.00
01-3110-01-901	TAX REDEMPTIONS	\$0.00		\$0.00	\$0.00
Sum		\$0.00		\$0.00	\$0.00
01-3120-01-901	LAND USE CHANGE	\$0.00		\$0.00	\$0.00
Sum Land Use Change		\$0.00		\$0.00	\$0.00
01-3185-01-900	YIELD TAX	\$0.00		\$0.00	\$0.00
Sum Yield Tax		\$0.00		\$0.00	\$0.00
01-3186-01-900	EXCAVATION TAX	\$0.00		\$0.00	\$0.00
Sum Excavation Tax		\$0.00		\$0.00	\$0.00
01-3190-01-902	INTEREST & COSTS	\$58,913.61	\$60,000.00	\$55,248.44	\$15,379.32
01-3190-01-903	Returned Check Fee	\$200.00		\$125.00	\$0.00
Sum Interest and Penalties on Delinquent Taxes		\$59,113.61	\$60,000.00	\$55,373.44	\$15,379.32
01-3210-01-910	UCC FILING	\$1,494.00	\$500.00	\$945.00	\$240.00
Sum Licenses, Permits and Fees		\$1,494.00	\$500.00	\$945.00	\$240.00
01-3220-01-807	Snowmobile and ATV Fees	(\$3,458.00)			
01-3220-01-906	AUTO REGISTRATIONS	\$883,862.17	\$750,000.00	\$910,262.85	\$146,943.30

Tuesday, March 3, 2020

	AccountNumber	AccountName	2018 Actual	2019 Estimated	2019 Actual	2020 Actual
Sum	Motor Vehicle Permit Fees		\$880,404.17	\$750,000.00	\$910,262.85	\$146,943.30
	01-3230-01-908	SUBDIVISION FEES	\$1,700.00		\$775.00	\$0.00
	01-3230-01-909	SITE PLAN REVIEW FEES	\$2,800.60		\$2,285.00	\$550.00
	01-3230-01-910	CERTIFICATE OF COMPLIANC	\$33,111.75	\$35,000.00	\$56,485.40	\$6,610.00
Sum	Building Permits		\$37,612.35	\$35,000.00	\$59,545.40	\$7,160.00
	01-3290-01-320	Landlord's Filing Fee	\$4.00		\$0.00	\$0.00
	01-3290-01-902	REDEMPTION COSTS	\$1,543.90		\$3,454.60	\$308.00
	01-3290-01-907	BOAT REGISTRATIONS/FEES	\$10,067.68	\$36,000.00	\$12,510.02	\$669.16
	01-3290-01-912	DOG LICENSES/FEES	\$7,314.50		\$5,277.00	\$521.00
	01-3290-01-915	VITALS-BIRTH & DEATH	\$4,680.00		\$3,880.00	\$785.00
	01-3290-01-917	TOWN CLERK FEES	\$16,202.00		\$15,734.00	\$1,157.00
	01-3290-01-919	WETLANDS APPLICATIONS	\$21.00		\$29.00	\$5.50
Sum			\$39,833.08	\$36,000.00	\$40,884.62	\$3,445.66
	01-3311-01-841	FEDERAL FEMA FUNDS	\$0.00		\$0.00	\$0.00
Sum	From Federal Government		\$0.00		\$0.00	\$0.00
	01-3351-01-927	SHARED REVENUE	\$0.00		\$0.00	\$0.00
Sum	Shared Revenues		\$0.00		\$0.00	\$0.00
	01-3352-01-840	STATE OF NH-ROOMS/MEALS	\$177,291.02	\$177,291.00	\$177,179.11	\$0.00

Tuesday, March 3, 2020

	AccountNumber	AccountName	2018 Actual	2019 Estimated	2019 Actual	2020 Actual
Sum	Meals and Rooms Tax Distribution		\$177,291.02	\$177,291.00	\$177,179.11	\$0.00
	01-3353-01-928	HIGHWAY BLOCK GRANT	\$124,397.12	\$124,468.00	\$126,092.43	\$25,406.40
Sum	Highway Block Grant		\$124,397.12	\$124,468.00	\$126,092.43	\$25,406.40
	01-3354-01-794	STATE OF NH-SEWER GRANT	\$0.00		\$0.00	\$0.00
Sum	Water Pollution Grant		\$0.00		\$0.00	\$0.00
	01-3354-01-795	STATE OF NH - WATER GRANT	\$5,294.00	\$7,508.00	\$0.00	\$2,702.92
	01-3359-01-741	PD GRANT INCOME	\$0.00		\$0.00	\$0.00
	01-3359-01-927	STATE NH HIGH ST BRIDGE G	\$0.00		\$0.00	\$0.00
	01-3359-01-927	State of NH Treatment Plant Road	\$0.00		\$0.00	\$0.00
Sum	Water Pollution Grant		\$5,294.00	\$7,508.00	\$0.00	\$2,702.92
	01-3379-01-935	TOWN OF SPRINGFIELD-TS	\$102,291.00	\$109,054.00	\$108,760.00	\$0.00
Sum	From Other Governments		\$102,291.00	\$109,054.00	\$108,760.00	\$0.00
	01-3401-01-150	PD - SPECIAL DETAIL INCOME	\$0.00		\$0.00	\$0.00
	01-3401-01-320	FIREWORKS PERMIT FEE	\$440.00		\$380.00	\$0.00
	01-3401-01-321	PHOTOCOPY INCOME	\$63.00		\$52.50	\$13.75
	01-3401-01-581	RECYCLING MAGAZINES	\$0.00		\$0.00	\$0.00
	01-3401-01-584	RECYCLING INCOME-STEEL C	\$1,026.42		\$283.16	\$0.00
	01-3401-01-586	RECYCLING INCOME-ALUMIN	\$13,574.57		\$6,250.35	\$887.25

Tuesday, March 3, 2020

AccountNumber	AccountName	2018 Actual	2019 Estimated	2019 Actual	2020 Actual
01-3401-01-587	RECYCLING CARDBOARD	\$9,989.15		\$4,542.88	\$489.00
01-3401-01-588	RECYCLING NEWSPAPER	\$1,094.62		\$1,240.82	\$0.00
01-3401-01-589	RECYCLING SCRAP METAL	\$13,899.71		\$8,204.82	\$1,822.18
01-3401-01-592	RECYCLING PLASTIC	\$7,608.28		\$4,604.12	\$0.00
01-3401-01-593	RECYCLING INCOME-BATTERI	\$0.00		\$0.00	\$0.00
01-3401-01-937	MISC, GENERAL GOV'T INCOM	\$34,279.83		\$78,695.73	\$4,154.96
01-3401-01-940	INSURANCE REPORTS	\$0.00		\$0.00	\$0.00
01-3401-01-942	Standard Power Net Metering Inco	\$0.00	\$0.00	\$10,947.07	\$1,720.78
01-3401-01-948	MISC, TOWN OFFICE INCOME	\$0.00		\$0.00	\$0.00
01-3401-01-949	REGULATIONS SOLD	\$0.00		\$0.00	\$0.00
01-3401-01-950	ZBA INCOME	\$3,000.00		\$3,150.00	\$300.00
01-3401-01-951	TOWN OFFICE POSTAGE	\$83.89		\$10.92	\$0.00
01-3401-01-953	REPORTS/LABELS/DISKS SOLD	\$250.74		\$482.25	\$183.25
01-3401-01-958	HIGHWAY PARTS	\$0.00		\$0.00	\$0.00
01-3401-01-959	HWY-MATERIALS SOLD	\$0.00		\$0.00	\$0.00
01-3404-01-940	SUNAPEE T/S TICKET SALES	\$49,093.00	\$109,820.00	\$55,617.00	\$4,737.50
01-3404-01-941	SPRINGFIELD T/S TICKET SAL	\$2,000.00		\$0.00	\$0.00
01-3404-01-950	Sunapee Beautification Donations	\$0.00		\$0.00	\$0.00

	AccountNumber	AccountName	2018 Actual	2019 Estimated	2019 Actual	2020 Actual
	01-3501-10-813	Pistol Permit Fee	\$70.00	\$0.00	\$120.00	\$0.00
Sum	Income from Departments		\$136,473.21	\$109,820.00	\$174,581.62	\$14,308.67
	01-3409-01-965	SALE OF CEMETERY LOT	\$1,600.00	\$2,000.00	\$800.00	\$0.00
	01-3409-01-966	BURIAL INCOME	\$2,750.00		\$2,500.00	\$0.00
Sum	Other Charges		\$4,350.00	\$2,000.00	\$3,300.00	\$0.00
	01-3501-01-965	PD-SALE OF CRUISER	\$0.00		\$0.00	\$0.00
	01-3501-01-966	SALE OF TOWN OWNED PROP	\$1,650.00	\$8,000.00	\$31,456.63	\$0.00
	01-3501-01-968	SALE OF HIGHWAY EQUIPMEN	\$3,601.99		\$0.00	\$0.00
Sum	Sale of Municipal Property		\$5,251.99	\$8,000.00	\$31,456.63	\$0.00
	01-3501-01-970	Checking Account Interest Earned	\$120,558.12	\$80,000.00	\$66,571.87	\$0.00
	01-3502-01-972	INVESTMENT INTEREST INCO				
Sum	Interest on Investments		\$120,558.12	\$80,000.00	\$66,571.87	\$0.00
	01-3503-01-936	RENTS/LEASES & SERVICES	\$18,097.46	\$26,000.00	\$18,441.31	\$0.00
	01-3503-01-938	OLD ABBOTT LIBRARY Rent	\$5,500.00		\$225.81	\$0.00
	01-3504-01-938	DOG FINES	\$50.00		\$0.00	\$0.00
	01-3504-01-939	PARKING FINES	\$2,800.00		\$3,060.00	\$0.00
	01-3504-01-940	PD FALSE ALARM FINES	\$0.00		\$0.00	\$0.00
	01-3504-01-941	REPLACEMENT TRANSFER ST	\$450.00		\$75.00	\$0.00

Tuesday, March 3, 2020

AccountNumber		AccountName	2018 Actual	2019 Estimated	2019 Actual	2020 Actual
	01-3504-01-944	PD STATE WITNESS FEES	\$1,750.00		\$787.30	\$200.00
	01-3504-01-945	PD COURT RESTITUTION	\$0.00		\$0.00	\$0.00
	01-3504-01-946	PD Discovery	\$550.00		\$634.00	\$0.00
	01-3506-60-260	Revenue from Other Agency	\$0.00		\$0.00	\$0.00
	01-3509-01-950	WELFARE MISC. REVENUE	\$1,888.00		\$724.75	\$61.00
Sum	Other		\$31,085.46	\$26,000.00	\$23,948.17	\$261.00
	01-3912-01-800	Operating Transfer from Special R				
Sum	From Special Revenue Funds					
	01-3914-01-000	Enterprise Funds Sewer		\$1,116,243.00		
Sum	From Enterprise Funds: Sewer			\$1,116,243.00		
	01-3914-01-001	Enterprise Funds Water		\$531,090.00		
Sum	From Enterprise Funds: Water			\$531,090.00		
	01-3914-01-002	Enterprise Funds Electric		\$233,912.00		
Sum	From Enterprise Funds: Electric			\$233,912.00		
	01-3915-01-650	CAPITAL RESERVE-HWY	\$0.00		\$0.00	\$0.00
Sum	From Capital Reserve Funds		\$0.00		\$0.00	\$0.00
	01-3915-01-651	CAP RESERVE - LIBRARY	\$0.00		\$0.00	\$0.00
Sum	From Capital Reserve Funds		\$0.00		\$0.00	\$0.00

Tuesday, March 3, 2020

AccountNumber	AccountName	2018 Actual	2019 Estimated	2019 Actual	2020 Actual
01-3915-01-652	CAP RESERVE - BRIDGES	\$0.00		\$0.00	\$0.00
Sum	From Capital Reserve Funds	\$0.00		\$0.00	\$0.00
01-3915-01-653	CAP RESERVE - POLICE EQUIP				
Sum	From Capital Reserve Funds				
01-3915-01-654	CAP RESERVE - DIRT ROAD PA				
Sum	From Capital Reserve Funds				
01-3915-30-962	TRANSFER FROM EXP TRUST	\$0.00		\$0.00	\$0.00
Sum	From Capital Reserve Funds	\$0.00		\$0.00	\$0.00
01-3934-01-800	Proceeds from Long Term Bonds &				
Sum	Proceeds from Long Term Bonds and Notes				
Grand Total		\$1,725,449.13	\$3,406,886.00	\$1,778,901.14	\$215,847.27

Tuesday, March 3, 2020