



**TOWN OF SUNAPEE**  
**WATER & SEWER COMMISSION**  
P.O. Box 347, Sunapee, New Hampshire 03782-0347  
(603) 763-2115

**Board of Commissioners Meeting**  
**November 30, 2023**  
**Sunapee Town Office Meeting Room**

PRESENT: Theodore Gallup – Chairman, Jimmy Williams, Richard Curtis, Wayne Stoddard, Jeffrey Reed, Charles Hirshberg.

Also present: Holly Leonard and David Bailey. Daniel Monette-PE Fuss & O'Neill. Bette Nowak, Keith Chrisman, David Brown.

The Chairman called the meeting to order at 5:33 p.m.

1. Santa Energy Presentation: William Ostander and Andrew Keller of Santa Energy gave a presentation about their proposal for installation of solar panels at the wastewater treatment plant via zoom. They explained how the proposal that was sent out would work and how this installation would benefit the Town of Sunapee. There was some discussion after the presentation regarding getting more proposals from other similar companies, the need for a warrant article to allow the Selectmen to approve such an agreement and where the panels would be located. There was much discussion about how to word a warrant article and getting input from Town Legal Counsel. Bette Nowak offered to provide a draft warrant article to be presented to the Selectmen.
2. Fuss & O'Neill Update on Water Main Replacements: Dan M. presented that the directional drilling plan is ready to go to the State DOT for permitting and that he has drawn up a proposed contract to present the chosen drilling company for performing the boring work. He stated that this work would not need to go out to bid, that instead getting multiple quotes would be sufficient. Dan M. reported that Lower Main Street water line replacement is similarly ready and that as soon as wetland permits are issued things will be ready for going out to bid. The Commission reviewed some of the plans as presented, Dave B. will go over them to make sure he concurs that everything looks correct. There was some discussion regarding the revised cost for design engineering of the water line replacements for Central St., High St. and Edgemont Rd.
3. Forms for Approval:  
October 19, 2023 Meeting Minutes: Jeffrey R. made a motion to accept the October 19th 2023 meeting minutes, seconded by Jimmy W. voted unanimously in favor, so declared by the Chairman.  
October Sewer Purchase Journal: Charles H. made a motion to accept the October sewer purchase journal, seconded by Wayne S., voted unanimously in favor, so declared by the Chairman.  
October Water Purchase Journal: Jeffrey R. made a motion to accept the Sunapee water purchase journal for October 2023, seconded by Charles H., unanimously in the affirmative, so declared by the Chairman.  
October 2023 Income Statements for Water & Sewer: Jeffrey R. made a motion to accept the Sunapee Sewer and Water Income Statements for October 2023, seconded by Jimmy W., voted unanimously in favor, so declared by the Chairman.  
BPR 62 Abatement Request: Jeffrey R. made a motion to discuss the abatement request for map 136-52, 62 Birch Point Road, seconded by Charles H., there was some discussion regarding when the cottage

had been demolished and if the sewer line was capped acceptably when the demo was completed.

Jeffrey R. made a motion to grant the abatement as requested, seconded by Charles H., voted unanimously in the affirmative, so declared by the Chairman.

Ivey Trust Abatement Request: Holly L. presented that the condo in question had burned down in April. Jimmy W. made a motion to grant the abatement, seconded by Charles H., voted unanimously in favor, so declared by the Chairman.

4. Wastewater Treatment Highlights: Dave B. reported that the plant has been running pretty well but that there had been an upset at the plant this week due to high flows. He stated that toxicity testing is going out this week and that the crew is working on cleaning up around the plant. Dave B. stated that Prospect Hill Construction is grading out the area. He reported that there is a large rock that needs to be moved and that trying to do so with the backhoe had broken the bucket. Dave B. has Mark Usko coming to move the rock. Dave B. stated that there has been some issues with heaters at pump stations 1 and 9. He reported that there had been a problem in the harbor area while flushing hydrants and that Stearn's Septic had video taped sewer lines in the area and found some bricks in them near Stacy's Smoothies which were cleaned out.
5. Water Treatment Highlights: Dave B. reported that the summer water lines are shut off and that they are making sure that all the meter boxes have been shut down. He stated that the well site is running pretty nicely and that there had been a fire call out over the weekend to the intersection of Main Street and Route 11 in Georges Mills for a water hose spraying on an electric meter. Dave B. reported that all operators had renewed their certifications with the state.
6. Old & New Business:  
Browns Hill Boat House Sewer Issue: There was some discussion regarding a sewer problem that the Browns Hill Association is having with their boat house pump station, what the state will allow them to do and large tanks connected to the sewer system.  
2024 Proposed Budgets and Warrant Articles: Holly L. presented that there had been some changes with the wages lines as the Town had decided to give COLAs back to January if the budget passes and that she had prepared the water & sewer budgets with April as the starting date for COLAs. This change had resulted in increases to the wage and payroll expenses lines of the budget.

The next monthly meeting is scheduled for December 28, 2023.

7:54 p.m. Jimmy W. made a motion to adjourn, seconded by Wayne S., voted unanimously in the affirmative, so declared by the Chairman.