

1 **TOWN OF SUNAPEE**

2 **PLANNING BOARD**

3 **September 14, 2023**

4 Chairman White called the meeting to order and conducted a roll call at: 7:02 PM.

5 **MEMBERS PRESENT BY VIDEO:** Ann Bordeianu

6 **MEMBERS PRESENT IN THE MEETING ROOM:** Gregory Swick, Jeff Claus, Randy Clark, Joseph Butler,  
7 Chairman Peter White, Suzanne Gottling, Richard Osborne

8 **MEMBERS ABSENT:** None

9 **ALSO PRESENT IN THE MEETING ROOM:** Michael Marquise - Town Planner, Allyson Traeger - Land Use  
10 and Assessing Coordinator

11 **ALSO PRESENT BY VIDEO:** None

12 **NEW CASES:**

13 **CASE # SPR 23-04 PARCEL ID: 0147-0017-0000 SITE PLAN REVIEW OF REMOVAL OF A CURRENT SHED**  
14 **USED TO HOUSE COOLER UNITS TO REBUILD A NEW SPACE TO HOUSE NEW COOLER UNITS AT THE**  
15 **BACK OF THE BUILDING.**

16 The meeting commenced with the first case, briefly introducing that it entailed a site plan review for the  
17 replacement of a shed housing cooling units at Suna Restaurant.

18 Efforts were made to identify the presenter for this case, but no one appeared to be present although  
19 agent Mr. Clayton Davis representing Suna Realty LLC, had a prior communication indicating his  
20 intention to attend.

21 Considering the absence of the presenter for the first case, it was decided to proceed to the subsequent  
22 case.

23 **CASE # SPR 23-05 PARCEL ID: 0232-0023-0000 CHANGE THE CURRENT USE OF THE PROPERTY FROM** ✓  
24 **USE OF RESIDENTIAL TO COMMERCIAL USE, UTILIZING THE EXISTING HOUSE AS OFFICE SPACE FOR UP**  
25 **TO 20 EMPLOYEES AND ESTABLISHING PARKING AREAS.**

26 The meeting proceeded to the next case, which involved a proposed change in the property's current  
27 use, transitioning from residential to commercial use. The details were outlined, which included the  
28 utilization of the existing house as office space for up to 20 employees, along with the establishment of  
29 a parking area. The applicants, Jared and Laura Raymond, were represented by agent Jim Bruss.

30 Chairman Mr. White noted that, in accordance with the standard order of business for site plan reviews,  
31 Mr. Marquise would provide an assessment of the application's completeness, addressing any missing  
32 information.

33 There was a suggestion by Mr. Marquise to consider opening the second case (next case), as it was  
34 intertwined with the first. The Board members acknowledged the interrelated nature of the two cases  
35 and voiced their perspective on handling them separately due to their distinct lots and activities. Parking  
36 and personnel movement between lots were identified as key considerations.

37 A proposal was made to open the second case for consideration, emphasizing its relationship to the  
38 first. It was suggested to address the completeness of each case separately due to potential disparities.  
39 Chairman White sought clarification on whether to discuss the second case first, given its reliance on the  
40 first.

41 Ultimately, it was agreed to open both cases simultaneously and discuss them individually. However, it  
42 was emphasized that the completeness of each case would be evaluated separately. There was a  
43 recognition of the complexity of the situation and a request for mutual understanding regarding  
44 discussions that might involve aspects of both cases.

45 The Board proceeded to assess the completeness of case 05. It was confirmed that the application had  
46 been submitted in advance, fees were paid, and all required notifications and postings were completed.  
47 Some additional details were requested, including a full perimeter boundary survey, text map and lot  
48 number, site location map, landscape plan, location of walls, fences, and storage areas, as well as a  
49 drainage design.

50 The discussion shifted towards the completeness of the application. There was a query about whether  
51 certain requirements applied to both sites, to which it was clarified that, for now, it pertained solely to  
52 case 05.

53 A question was raised about the source of the site plan, and it was confirmed to be from a survey  
54 conducted on-site. Concerns were raised about accepting the application as complete while still needing  
55 additional information, particularly regarding drainage. It was noted that while the application was not  
56 yet complete, there were some documents the applicant could discuss.

57 A request for clarification on the location of the map and lot number led to the revelation that it was  
58 included in the application but not on the plans themselves. Additional materials, such as drainage  
59 calculations and traffic counts, were brought to the meeting for review. The applicant explained that  
60 they were working swiftly to meet the requirements and emphasized the simplicity of the landscape  
61 plan.

62 Discussion then centered on the drainage plan, with assurance that it had been prepared and would be  
63 provided. The Board contemplated whether to proceed with the information at hand or defer the  
64 discussion until all required documents were available. After some deliberation, it was agreed that the  
65 available information was sufficient to review the case.

66 During the discussion it was clarified that the proposed plan did not involve any additions to the existing  
67 building. The Board was assured that all requirements had been met, and the receipt of a state permit  
68 was deemed unnecessary.

69 Mr. Claus made a motion to accept the application as complete with the waiver of the boundary  
70 survey.

71 Seconded by Mr. Swick.

72 The motion passed unanimously.

73 The discussion shifted to the specifics of the proposed plan. The applicant outlined their intention to  
74 operate 30 feet by 24 feet facility on two levels, primarily as office space. They emphasized the  
75 transition from residential to commercial use and mentioned that they had already applied for a  
76 driveway permit.

77 The applicant mentioned their collaboration with Horizons for future phases and the plan to create a  
78 total of 18 parking spaces on the site. Although the math didn't align with the parking regulations, they  
79 argued that due to the number of staff, the additional spaces were necessary.

80 There was a brief clarification regarding the number of employees and the use of the office space. The  
81 applicant explained that although they had more than 20 employees, not all of them would be present  
82 simultaneously.

83 The zoning was confirmed to be commercial mixed use, and no zoning issues were anticipated. The  
84 applicant highlighted that the change from a residential house to an office was the primary modification.

85 The discussion turned to the staggered arrival times of employees, which impacted parking needs.  
86 Different divisions within the company arrived at varying times. The landscape manager, for example,  
87 used their own vehicle, while crew members would aggregate into a crew vehicle.

88 It was also asked by the Board for the hours of operation, which were outlined as Monday through  
89 Friday, 7 am to 5 pm, with the potential for weekend work. The noise levels were discussed, with the  
90 applicant assuring that there would be no loud equipment on the lot.

91 The Board inquired about the maximum number of employees expected at any given time. The  
92 applicant stated that they anticipated a maximum of 18 workstations in the building, which would be  
93 the highest number of employees present simultaneously.

94 Concerns were raised by Mr. Claus about the number of parking spaces shown on the plan, which  
95 indicated 17 spaces while the applicant had proposed 18. The discrepancy was attributed to a printing  
96 issue, but the applicant assured that they would meet the parking requirements.

97 The meeting continued with a discussion on the scale of the plan and the width of the aisle. The  
98 applicant provided additional details to address any remaining questions from the Board.

99 The discussion centered around concerns regarding the parking space parallel to route 103, with a noted  
100 distance of 22 feet behind the existing parking spaces. The applicant emphasized the importance of  
101 creating off-street parking in case the next application faced delays.



102 The applicant confirmed their commitment to proceed with the current plan regardless of the outcome  
103 of the next application. They acknowledged the potential for illegal parking on 46 Depot Road if there  
104 were delays in approval.

105 Questions were raised by Mr. Swick about runoff during rainstorms, with the applicant assuring that  
106 minimal runoff would occur due to the grade and slope of the site. They emphasized that the existing  
107 grade had been stable for a long period.

108 The discussion shifted to lot coverage percentages, with the applicant stating that they were well below  
109 the required percentage, less than 63%. The differences between the presented plan and the one  
110 available online were clarified, particularly in relation to the drainage pond and parking spaces.

111 Concerns were raised about the aisle width, with calculations indicating it fell short of the required 20  
112 feet. The applicant acknowledged the concern and discussed the challenges of maneuvering in tight  
113 spaces.

114 The topic of deliveries, specifically UPS and other trucks, was raised by Chairman White. The applicant  
115 confirmed that UPS would make deliveries of office supplies, while other deliveries would be directed  
116 elsewhere.

117 Questions regarding drainage solutions were addressed, with the applicant explaining the use of an infill  
118 drain to manage surface water. Additionally, snow removal plans were discussed, with the applicant  
119 indicating that snow would be pushed to the end of the site. The applicant explained that they would  
120 likely use snow blowers on both ends of the property to clear the snow. They acknowledged that due to  
121 the limited space, they might need to truck out the snow if necessary.

122 The conversation then shifted to the existing conditions of the parking area. The Board inquired about  
123 the condition of the parking area, particularly whether it was gravel with overgrown grass. The applicant  
124 clarified that they had removed the grass and laid down Bluestem<sup>one</sup>, creating a more stable surface.

125 Next, concerns were raised by Ms. Bordeianu about the potential increase in traffic resulting from the  
126 change in land use. The applicant presented traffic calculations, indicating an estimated increase of  
127 approximately 12 trips per hour. The Board expressed concerns about the transition from residential to  
128 commercial use and the impact on traffic flow.

129 The Board also discussed the site's location, noting that it was on the border of mixed-use and rural  
130 residential zones. The applicant emphasized that they would be seeking approval from the state for a  
131 driveway permit, taking into consideration the traffic flow and safety.

132 Further discussions delved into lighting plans for the site. The applicant assured that there would be  
133 minimal nighttime lighting, limited to two sconces near the front doors. They acknowledged that the  
134 current regulations did not require extensive lighting for commercial entities.

135 Questions were raised about the property line in relation to the state's right-of-way. The applicant  
136 clarified that the state's right-of-way would take precedence over the property line, impacting decisions  
137 regarding tree removal and property boundaries.

138 The meeting continued with a discussion on the landscaping plan. The Board inquired about the  
139 description of the landscaping elements, which included evergreen trees and seasonal perennials. The  
140 applicant confirmed that the landscaping plan was based on a markup of the original plan by civil  
141 engineer Anthony Costello.

142 Finally, concerns were raised about the width of the parking spaces and aisle. The Board noted that the  
143 aisle width appeared to be slightly below the required 20 feet, prompting further examination of the site  
144 plan. The applicant clarified that they would adjust the scale to ensure compliance with the required  
145 dimensions.

146 There was a discussion about the layout of the building, with references to architectural features. It was  
147 pointed out by Mr. Claus a square structure with a distinctive roofline, likely denoting a porch. They also  
148 noted a walkway leading to the porch, indicating various elements of the site plan, such as the parking  
149 layout and aisle delineation.

150 Concerns were raised about available space, particularly in front of the building. The member expressed  
151 apprehension about potential limitations due to landscaping considerations. They noted that the  
152 planting area might need to be adjusted to ensure sufficient space for maneuvering.

153 The discussion then shifted to the parking lot layout. Mr. Claus also examined the plan and questioned  
154 the positioning of the north parking lot. It was suggested that the layout might accommodate a future  
155 addition to the building, and considerations for double-loading the driveway were discussed.

156 Concerns were raised about the accuracy of the plan, particularly with regards to the parking spaces.  
157 Members noted discrepancies and emphasized the need for precise measurements. The discussion also  
158 touched on landscaping, and the importance of adhering to regulations for buffering and visual  
159 aesthetics.

160 The Board expressed reservations about potential limitations imposed by the state's right-of-way. They  
161 pointed out that certain activities, such as planting or erecting signs, might not be permitted within the  
162 state's jurisdiction. They also emphasized the need for accurate information to make informed  
163 decisions.

164 In the meeting, the Board queried whether the applicant's business was currently operating in the  
165 building, to which the applicant confirmed. The Board then inquired about the adequacy of parking for  
166 the business at present. There was a brief discussion about parking arrangements, with the assurance  
167 that all employees parked on-site and not on the road, despite it being a bit tight.

168 The Board empathized with the applicant's situation, expressing a desire not to hinder their business  
169 operations. However, they emphasized the need for accurate information to make informed decisions.

170 The applicant acknowledged the challenges they faced, citing fines they were incurring due to non-  
171 compliance. They stressed their efforts to swiftly rectify the situation.

172 Concerns were raised regarding the accuracy of the presented plan, particularly in relation to parking  
173 spaces. The Board emphasized the importance of precise measurements for both parking and  
174 landscaping elements. They highlighted that the decisions of the board hinged on the accuracy of the  
175 information provided.

176 The discussion shifted towards landscaping and buffering regulations. The Board conveyed a concern  
177 that the state might impose restrictions on what could be planted within their right-of-way. There were  
178 doubts about the feasibility of certain elements proposed in the plan, given potential state limitations.

179 The Board acknowledged that the current state of the property, while not ideal, wasn't necessarily less  
180 appealing than having cars parked on the front lawn, as might occur in a residential setting. They  
181 emphasized the need for accurate plans to proceed.

182 The applicant's concern about potential interference with their business due to ongoing fines was  
183 addressed. The Board clarified that the approval process would not hinder the business itself, but rather  
184 address the issue of fines being incurred for non-compliance.

185 There was a discussion about potential conditions of approval, including the need for accurately  
186 dimensioned parking spaces. The Board drew a distinction between this condition and the need for a  
187 detailed landscape plan, emphasizing the specific concerns regarding parking and plantings.

188 In conclusion, the Board stressed the Board's tradition of favoring proposals that align with what is being  
189 presented. They acknowledged the applicant's willingness to work towards compliance and reiterated  
190 the importance of accurate information for the Board to make informed decisions.

191 The Board members discussed the addition of parking spaces for Phase Two of the project. There was a  
192 clarification that the intention was not to double the parking, but rather to add more spaces. However,  
193 there was a noted absence of a plan detailing this additional parking.

194 The relevance of Phase Two was brought into question, with the suggestion that if the applicant wished  
195 to pursue it, a new plan would be required. It was pointed out that Phase Two had been presented in  
196 the current application, but it was emphasized that this did not imply automatic approval and a separate  
197 review process would be necessary.

198 The primary focus was directed towards the new parking proposed along the fence line, considered  
199 crucial for approval. Members expressed alignment with earlier suggestion to table the discussion and  
200 address Phase Two in conjunction with the other case, to gain a comprehensive understanding of the  
201 overall project.

202 Concerns were raised about potential gaps in the information provided, with the expectation that these  
203 would be clarified during the Phase Two review process. The idea of simultaneously handling two cases  
204 was discussed, and it was decided to proceed with this approach.



205 Public input was invited, and a question regarding the proximity of the project to the Sugar River was  
206 raised. The response highlighted the distance and the slope away from the river. Questions about the  
207 filtration pond's status in Phase Two were raised, with the understanding that this would be addressed  
208 in any subsequent application.

209 The discussion was temporarily set aside for further deliberation, and the Board prepared to transition  
210 to the next connected case.

211 **CASE # SPR 23-06 PARCEL ID: 0232-0018-0000 CHANGE CURRENT USE OF PROPERTY FROM USE OF**  
212 **RESIDENTIAL TO COMMERCIAL USE FOR LANDSCAPING SHOP YARD AND CARPENTRY SHOP.**  
213 **INCLUSIVE OF ONE DWELLING UNIT AND UP TO 20 EMPLOYEES.**

214 The Board proceeded to open the next case, with the proposed change involved shifting the current use  
215 from residential to commercial, encompassing landscaping, a shop, yard, carpentry shop, along with one  
216 dwelling unit and a staff of up to 20 employees. The property fell within the mixed-use district.

217 The completeness of the application was discussed, and Mr. Marquise confirmed that all required  
218 documentation and fees had been submitted, and necessary notifications had been made to abutters as  
219 per regulations.

220 The project was presented in phases, with the focus for the current application being on utilizing existing  
221 buildings and parking areas. Proposed new constructions, including a 60 by 40 shop building and a 26 by  
222 40 hoop house building, were acknowledged but would not be part of this application due to the need  
223 for additional wetlands information.

224 Chairman White raised concerns about potential wetland impacts and whether the information was  
225 essential before proceeding. The existing condition of the property was examined, with attention to  
226 recent changes in the driveway area.

227 Details about septic systems and hardscaping were also discussed. The Board sought clarification on the  
228 extent of parking and potential expansions.

229 Parking requirements for the application were addressed by the Board, with Mr. Marquise indicating  
230 that this project would generate its own parking needs separate from the other lot under consideration.

231 **Mr. Osborne made a motion to accept the application.**

232 **Seconded by Mr. Claus.**

233 **The motion passed with four votes in favor (Ms. Gottling, Mr. Osborne, Mr. Claus and Mr. Swick) and**  
234 **three against (Mr. Clark, Mr. Butler and Chairman White).**

235 The meeting proceeded to discuss the merits of the application. The applicant expressed the intention  
236 to seek approval for the existing operations, emphasizing that there was no intention to expand or alter  
237 the current use until a comprehensive plan was presented.

238 The applicant acknowledged the importance of addressing safety concerns by Mr. Butler, especially in  
239 case of emergencies. The Board members raised questions regarding parking capacity, vehicle  
240 movement, and the potential impact on traffic flow.

241 The applicant clarified that the existing parking arrangement could accommodate approximately 10 to  
242 12 vehicles on a daily basis, with variations depending on the nature of the work crews dispatched. It  
243 was noted that the busiest time of year saw the highest vehicle usage.

244 Concerns were raised about the feasibility of the existing parking arrangement and the potential  
245 challenges during peak hours. The applicant outlined the procedures in place for vehicle movement and  
246 explained that overflow parking would occur on the adjacent street due to space constraints.

247 The Board sought clarification on the fines being paid for non-compliance with zoning regulations. The  
248 applicant clarified that fines were related to issues with zoning use on both lots.

249 The meeting continued with a thorough discussion of the application, addressing various aspects of the  
250 proposed operations and parking arrangements.

251 The discussion turned to the unique nature of the buildings in question, with the acknowledgment that  
252 they do not directly contribute to the parking calculations. The applicant emphasized the need for  
253 sufficient parking space to accommodate equipment, company vehicles, and employees without causing  
254 congestion.

255 The applicant highlighted that their business model differs from traditional office-based operations, as  
256 they often have multiple employees sharing a vehicle. This allows for flexible parking arrangements  
257 without hindering customer access.

258 Concerns were raised by Mr. Claus regarding emergency vehicle access, particularly in the event of a  
259 fire. The Board recognized the importance of ensuring clear pathways for emergency response.

260 The meeting touched on fines incurred for non-compliance with zoning regulations, with the applicant  
261 expressing frustration over the financial burden. The Board explored potential avenues for relief, but  
262 determined that they did not have the authority to intervene in this matter.

263 The applicant provided context about their business, emphasizing the significance of proximity to the  
264 lake for their operations. They explained that finding suitable locations with access to the lake had been  
265 a primary consideration.

266 The conversation also touched on considerations beyond parking, including the storage of materials. The  
267 applicant expressed the desire to eventually have space for landscape materials on the site, though  
268 current limitations made this challenging.

269 The issue of emergency vehicle access was highlighted as a critical concern during the meeting. An  
270 innovative fire-suppression blanket was introduced, capable of containing fires in various scenarios,



271 including electric vehicle incidents. The blanket, demonstrated to the attendees, garnered interest and  
272 was deemed a valuable safety tool.

273 A question was raised regarding the possibility of obtaining relief from fines to facilitate the gathering of  
274 necessary information. The fines were stated to amount to \$275 per day per property, according to RSA  
275 regulations. It was clarified that the Planning Board lacked authority to grant conditional relief in this  
276 regard.

277 The applicant provided insights into their business background, sharing their experience as a former  
278 contractor. They discussed the challenges posed by the proximity of their business to the lake and the  
279 impact of heavy traffic on the area. The conversation delved into considerations beyond parking,  
280 touching on aspects like material storage and servicing at 276 Newberry. It was noted that, while the  
281 current focus was on cleaning supplies, there was a desire to eventually incorporate landscape materials  
282 storage once space allowed.

283 During the meeting, there was a suggestion to temporarily alleviate parking issues by providing crew  
284 leaders with vehicles to take home. The applicant clarified that it would be crew leaders, not  
285 superintendents, who would benefit from this arrangement. Questions were raised about the noise  
286 generated by the operations, with a focus on blade sharpening, which occurs once a week in the late  
287 afternoon.

288 The applicant explained that the house on the property serves as a 24/7 emergency response station,  
289 ensuring constant monitoring. They clarified that this person both resides in and monitors the property.  
290 The Board inquired about the applicant's long-term plans for the properties, to which they expressed a  
291 commitment to stay as long as they own the business.

292 Discussions also touched on snow removal procedures, with the applicant assuring that they have the  
293 necessary equipment and sufficient space for snow storage on the flat site. Concerns were raised about  
294 screening and the potential impact of tree removal on visibility. The Board suggested addressing this  
295 issue in the context of the overall plan.

296 There was deliberation on whether to proceed with one or both properties, considering the fines and  
297 the need for additional information. The possibility of seeking relief from the Select Board for fines was  
298 discussed, with the suggestion that a letter from the Chair of the Planning Board might be beneficial.  
299 The applicant offered to provide additional plans and information in for further consideration. The  
300 Board emphasized the importance of having a comprehensive view of the entire business operation.

301 The board emphasized the importance of having a holistic understanding of the business plan and its  
302 relation to both sides of the property.

303 It was suggested that a scaled plan, showing different phases, would provide a clearer perspective,  
304 avoiding isolated considerations and the members agreed to continue both cases for the next meeting  
305 of the Planning Board on October 12<sup>th</sup>.

*The Board then turned to a more general discussion.*

306 Due to a miscommunication, it was noted that neither of the applicant and representative for the first  
307 case of the meeting will be present on today's meeting. This case will also be continued at the next  
308 meeting of the Planning Board on October 12<sup>th</sup>.

309 The issue of setting deadlines for submissions was raised. The Board acknowledged that in some cases,  
310 applicants might not have all the required information. However, there was a consensus that incomplete  
311 applications shouldn't be accepted until they meet the established criteria. It was mentioned that only  
312 the Planning Board has the authority to deem an application complete.

313 A broader question was raised regarding the consistency of accepting applications. The idea of  
314 implementing a checklist for completeness was suggested by Mr. Butler to ensure that all necessary  
315 elements are provided. The Board acknowledged that while there are minimum standards, there may be  
316 cases where certain requirements, such as a perimeter boundary survey, are not applicable and should  
317 be determined on a case-by-case basis.

318 The discussion also touched on the varying levels of regulation in different regions, with the Board  
319 members sharing their experiences from different backgrounds. Ultimately, the Board acknowledged  
320 the need for a balanced approach in assessing completeness, considering the unique circumstances of  
321 each case.

322 Concerns were raised about whether everyone is being treated fairly on the Planning Board, particularly  
323 in relation to homeowner businesses versus larger commercial ventures. The Board discussed the  
324 intensity of land use and how it influences their decision-making process. There was also a mention of  
325 the Zoning Board's rule about introducing new information no less than five days before a hearing,  
326 which was seen as a good practice to prevent last-minute changes.

327 The idea of implementing a checklist for completeness was proposed, with the aim of ensuring that all  
328 necessary elements are provided at the outset. The Board emphasized the need to be assertive in  
329 accepting applications and avoiding wasted time.

330 The discussion then shifted towards specific cases where the Board required a traffic study as a  
331 condition of zoning approval. It was noted that this condition needed to be met before the case could be  
332 opened. There was also a suggestion to set clearer parameters for traffic studies to avoid potential  
333 misunderstandings.

334 There was a debate about the benefits and drawbacks of having suggestive language in zoning  
335 ordinances, with an emphasis on ensuring that the Board retains the authority to enforce necessary  
336 standards.

337 The members deliberated on the flexibility afforded in areas like parking spaces and islands, as opposed  
338 to the more standardized requirements for landscaping. There was a suggestion to incorporate language  
339 in the regulations granting the planning board the authority to make determinations based on  
340 submitted plans, providing them with more enforcement capabilities.

341 The conversation shifted towards drainage plans and the need for them, particularly in cases involving  
342 businesses and parking arrangements. The board acknowledged that in certain instances, cases had not  
343 yet been officially accepted, allowing for further consideration at the next meeting without the need for  
344 re-noticing.

345 The topic of right-to-know requests was also broached, with an emphasis on providing specific  
346 information that adheres to the request's criteria. It was noted that the focus of the request was on  
347 communications between board members, particularly regarding short-term rentals. The challenges  
348 posed by a high volume of right-to-know requests were discussed, and potential solutions, such as hiring  
349 additional staff, were mentioned.

350 During the discussion, the focus shifted to scheduling upcoming meetings. The conversation then turned  
351 towards a potential Master Plan meeting on October 14th. The location and timing of the meeting were  
352 also considered, with confirming availability on the 14<sup>th</sup>.

353 Lastly, the meeting concluded with an agreement on review of the minutes of the meeting from June,  
354 July and August from the members. The conversation then turned towards a potential Master Plan  
355 meeting on October 14th.

356 Ultimately, it was agreed that the 14th would work well for everyone, and the meeting concluded with  
357 the agreement on the set date for the next meeting on October.

358 **REVIEW MINUTES FROM PREVIOUS MEETING(S)**

359 **OTHER BUSINESS:**

360 **Chairman White made a motion to adjourn at 09:52 PM.**

361 **Seconded by Mr. Swick.**

362 **The motion passed unanimously.**

363 Respectfully submitted: Rajmonda Selimi

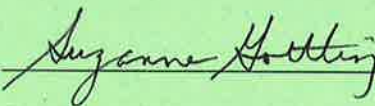
364 Planning Board

365   
366 Peter White, Chairman

367   
368 Gregory Swick

369 \_\_\_\_\_  
370 Jeff Claus

371 \_\_\_\_\_  
372 Joseph Butler

  
Suzanne Gottling

\_\_\_\_\_  
Ann Bordeianu

  
Randy Clark

\_\_\_\_\_  
Richard Osborne



